

# Registration Information for Fall 2019

- Registration dates are April 10, 16, and 17, beginning at 5:15 pm each evening.
- [NorseHub.luther.edu](https://www.luther.edu/norsehub) is a new web application that will progressively replace my.luther.edu and can be used for your Fall 2019 registration. Norse Hub and my.luther will co-exist until all features are developed in Norse Hub. You are encouraged to use Norse Hub for registration (Norse Hub features are available for all students to utilize, however, students with a major or minor in Music must currently use my.luther to view their program evaluations). Instructions for using both applications are available at: <https://www.luther.edu/registrar/students/registration-info/dates-tips-policies/>
- Find your registration date and time on my.luther.edu under **Registration Clearance**. In Norse Hub, your registration date and time are viewable when courses for the upcoming term are added to your course plan.
- **BEFORE** your registration date, check my.luther.edu under **Registration Clearance** to see if you have registration holds with Health Services, Financial Services, Financial Aid and Student Life. In Norse Hub, click on **Academics (Graduation Hat icon on the left side of your screen)**, then **Student Planning**, then **Plan & Schedule**. A message will appear in the upper right hand corner of your screen if you have a registration hold.
- You are required to meet with your advisor before you register. Once you do, your advisor will clear you to register. Check to ensure you've been cleared by your advisor (after you've met) on my.luther.edu under **Registration Clearance**. In Norse Hub, click on **Academics (Graduation Hat icon)**, then **Student Planning**, then **Plan & Schedule**. A message will appear in the upper right hand corner of your screen if you have not been cleared by your advisor.
- If you are unsure who your advisor is, you can find out on my.luther.edu under **My Profile**. In Norse Hub, click on **Academics (Graduation Hat icon)**, then **Student Planning**, then **Plan & Schedule**, then **Advising**.
- Take a copy of your program evaluation with you when you meet with your advisor. This document will tell you what you have left to complete for your degree. You can review your program evaluation at any time on my.luther.edu under **Program Evaluation**. In Norse Hub, click on **Academics (Graduation Hat icon)**, then **Student Planning**, then **My Progress**. (Norse Hub features are available for all students to utilize, however, students with a major or minor in Music must currently use my.luther to view their program evaluations). If you have any questions about the document, please contact the Registrar's office (387-1167 or [registrar@luther.edu](mailto:registrar@luther.edu)). Check your program evaluation before and after you register to make sure the courses you've selected are fulfilling the requirements you think they should fulfill.
- Credits in excess of 36 hours for the year will be assessed an additional charge. Please see [extra credit hour charges](#) or contact the Financial Services office for more information. Review your course load to identify the *possibility* of extra credit charges in the Spring semester.
- **PE Skills and Health & Wellness:** Courses fulfilling the PE Skills requirement have a changed prefix from PE 110 to ES 110. The Health and Wellness requirement course has a changed prefix from HLTH 100 to HP 100.
- **Paideia 450 Availability:** Take advantage of additional course offerings in Fall 2019 if you want to ensure your enrollment in PAID 450 in 2019-20 (particularly if your anticipated graduation date is May 2020). Fall

semester offers 3 PAID 450s to choose from, while course offerings will be more limited in JTerm (2) and Spring (2).

- Fall 2019 Registration takes place on my.luther.edu or in NorseHub.luther.edu. Instructions can be found on the Registrar's office website at <http://www.luther.edu/registrar/students/registration-info/dates-tips-policies/> in the box at the right side of your screen. You may register using any computer that has Internet access. If a course you want is closed, select something else or contact your Advisor (not the instructor). After you have registered, please log out and close the browser window, especially if you are using a lab or public computer. You can make changes to your schedule via my.luther.edu or Norse Hub through the last day to add a class.
- The following information can be found on the Registrar's office website at: <https://www.luther.edu/registrar/students/registration-info/dates-tips-policies/>:
  - Basic Registration Instructions for both my.luther.edu and NorseHub.luther.edu
  - Calendar of Important Dates
  - Listing of Fall courses by general education requirement
  - Various registration forms (audit, credit/no credit authorization, over 17 hours, etc.)

**Questions about registration? Contact the Registrar's office at 387-1167**

**Questions about financial clearance? Contact the Financial Services office at 387-1015**

**Questions about financial aid? Contact the Financial Aid office at 387-1018**

**Technical issues? Contact the Technology Help Desk at 387-1000**