Handshake Flow Chart

Have you fulfilled the EXPL requirement?
(or will you with regular coursework)

Yes

For an internship that will NOT fulfill EXPL, find your situation in the middle and follow the arrows to the left.

No

If you want to use this experience to fulfill EXPL, find your situation in the middle and follow the arrows to the right.

Students Participating in the **Rochester Semester**

Students Participating in the **Washington D.C. Semester**

Students doing internships for **BIO / PSYC / Strength & Conditioning** (NOT Allied Health)

(For Non-EXPL research, use the Registrar's Special Registration form and consult your academic advisor)

All other experiences (including Allied Health)

Use the **Department (Non – EXPL)** template in Handshake (Domestic or International

- Proof of experience / Offer letter
- Department Faculty Advisor approval
- Center for Global Learning Approval for international students
- Registrar registers students for internship

Use the **BIO / PSYC / Strength / D.C. Semester Internship** template in Handshake (Domestic or International)

- Proof of experience / Offer letter
- Designated BIO / PSYC / HES / Dept Faculty Advisor approval
- Center for Global Learning Approval for international students
- Registrar registers students for internship
- **Student registers for BIO / PSYC / HES / EXPL 385 if they need EXPL**

Use the **Experiential Learning** template in Handshake (Domestic or International)

- Proof of experience / Offer letter
- Academic Advisor approval
- Center for Global Learning Approval for international students
- **Student registers for EXPL 392 and EXPL 300 in Norse Hub.**