## Registration Information: January Term & Spring 2026

- Registration will be held November 5<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>, beginning at 5:15 each evening.
- NorseHub.luther.edu will be used for J-Term and Spring 2026 registration. Instructions for using Norse Hub are available on the Registration Information Webpage.
- Your registration date and time become viewable in Norse Hub when courses for the upcoming terms are added to your course plans for J-Term 2026 and Spring 2026.

## • BEFORE your registration date:

- Check to see if you have registration holds: Log into Norse Hub and click on the 'Registration Clearance' tile at the bottom of the home page. The Registration Clearance page will tell you if you have any tasks to complete before registration such as entering emergency/missing person contacts, accepting required agreements, and clearing holds with college offices. Additional information about holds and how to resolve them can be found here. Unresolved holds will prevent your ability to register.
- Meet with your advisor. Your advisor must grant you clearance before you can register. This typically happens after you have met with your advisor about your J-Term and Spring plans/schedule. In Norse Hub, click on Academics (Graduation Hat icon), then Student Planning, then Plan & Schedule. A notification will appear in the upper right-hand corner of your screen if your advisor has not cleared you. If you are unsure who your advisor is: In Norse Hub, click on Academics (Graduation Hat icon), then Student Planning, then Plan & Schedule, then Advising.
- In Norse Hub, "My Progress" will show you what you have left to complete for your degree. Click on Academics (Graduation Hat icon), then Student Planning, then My Progress. If you have any questions, please contact your advisor. Check "My Progress" before and after you register to make sure the courses you've selected are fulfilling the requirements you think they should fulfill and that your courses are in REGISTERED (not PLANNED) status after you've completed your registration.
- Credits in excess of 36 hours for the year will be assessed an additional charge in the Spring semester.
  Please see extra credit hour charges or contact the Financial Services office for more information.
  Review your course load to identify the possibility of extra credit charges being assessed in the Spring semester.
- Courses Requiring Instructor Consent: To register for most courses that require instructor consent, contact the instructor to request that you be granted their consent to take the course. Once they grant consent for the course in Norse Hub, you will be able to add the course at or after your assigned registration time, provided there are no other holds or unmet requisites that would prevent your ability to register.
- If a course you want is closed, select something else or contact your Advisor (not the instructor).

- You can make changes to your schedule via Norse Hub through the last day to add a class for the Spring semester or 7-week session.
  - o JTerm 2026: Tuesday, January 6th
  - Spring 2026: Friday, February 13<sup>th</sup>
- The following information can be found on the <u>Registrar's office website</u>:
  - Basic Registration Instructions for norsehub.luther.edu
  - Calendar of Important Dates
  - Various registration forms (audit, credit/no credit authorization, over 17 hours, etc.)

Questions about registration? Contact the Registrar's office at 387-1167 or registrar@luther.edu

Questions about financial clearance? Contact Financial Services at 387-1015 or studentaccounts@luther.edu

Questions about financial aid? Contact the Financial Aid office at 387-1018 or finaid@luther.edu

Technical issues? Contact the Technology Help Desk at 387-1000 or <a href="mailto:helpdesk@luther.edu">helpdesk@luther.edu</a>