

Internships for English Majors and Minors

List maintained by Dr. Marie Drews (drewsmar@luther.edu)

Upcoming Internship Deadlines

Site	Application Info and Deadlines	Notes on Position
<p>Broadhead Minneapolis</p> <p>Alumni Connection: Sarah King ('11) kingsa01@luther.edu Sarah is willing to answer questions</p>	<p>March 10</p> <p>Three-part application process; requires new writing of application documents (on the theme of taking a roadtrip)</p>	<p>Marketing firm -- learn more about Broadhead here</p> <p>Copywriter Intern Rabbit Intern</p>
<p>Coffee House Press, Minneapolis (Paid)</p>	<p>Summer internships; applications accepted from January 15 - March 1</p> <p>“A cover letter explaining why you’re applying for the program, along with your preferred start date</p> <p>A resume detailing your work and/or academic background</p> <p>Up to five pages of additional documents (e.g., references, work samples). Please do not send creative writing samples (poetry, stories, novel excerpts, memoir, and so on).”</p>	<p>“Reading and reporting on submissions (both in written and oral reports)</p> <p>Filing and other assorted clerical duties</p> <p>Researching donor and grant prospects</p> <p>Sending out submission correspondence</p> <p>Writing copy for newsletters, reading group guides, and the CHP website</p> <p>Manuscript fact checking</p> <p>Coordinating mailings (galleys, press releases, catalogs, etc.)</p> <p>Proofreading</p> <p>Providing support at events</p> <p>Acquisitions research</p> <p>Database upkeep”</p>
<p>Milkweed Press Minneapolis, MN</p>	<p>Summer internships; applications due March 15</p> <p>Cover letter, resume, application form</p>	<p>Information available at link</p>
<p>Graywolf Press Minneapolis, MN</p>	<p>Summer internships; applications accepted between February 1 and March 7 -- <i>competitive</i></p>	<p>Information available at link</p>

	For students in their junior or senior year	
Education Intern Des Moines Performing Arts Des Moines, IA (Paid)	March 10 -- <i>application review begins</i> March 1 Cover letter, resume, and online application “Excellent communication and organizational skills required. Experience in event management and working with youth, as well as a passion for the arts, is highly desirable.”	“The Education Intern’s primary responsibilities will include supporting the planning and implementation of the Iowa High School Musical Theater Awards, summer camps, audience engagement experiences and school-based programs.”
Playwrights’ Center Minneapolis <small>(small stipend)</small> <i>Note: Luther Student Jane Peña has done this internship and might be a good person to talk to if you’re interested.</i>	March 13 “Internship application form—download below; Current résumé; Cover letter explaining your short-term and long-term career goals, what skills you will bring to the Playwrights’ Center, and why you are interested in an internship at the Playwrights’ Center.”	Information at link
Lanesboro Arts (Paid) <i>Note: Luther Student Emma Schlabach completed a J-term internship at Lanesboro Arts and might be a good resource.</i>	April 8th Competitive Application Dates not yet posted; applications should be available at site.	Communications Intern Advancement Intern

No Deadline Listed (at least not at the time Dr. Drews came across the listing)

Lerner Publishing, Minneapolis	Please send resumes or any general employment inquiries to: Joyce Hutchinson Lerner Publishing Group, Inc.	Intern - Digital: Assist Digital team with various projects to include the proofing and quality assurance testing of digital products, editing ebook metadata, distributing ebook files, and assisting with marketing and customer
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	<p>1251 Washington Ave N Minneapolis, MN 55401 jhutchinson@lernerbooks.com</p> <p>FAX: 612-204-9208</p>	<p>service while gaining hands-on experience in the publishing industry.</p>
<p>Athene Holding Des Moines</p>	<p>Technical Writing Summer Internship (no deadline listed)</p>	<p>Information and application portal at link</p>
<p>Federal Loan Home Bank Des Moines (Paid)</p>	<p>Communications Intern Runs May thru mid-August</p>	
<p>Sparkhouse and Augsburg Fortress Internships link</p>	<p>Application instructions posted; no end-date for application listed</p>	<p>Four internships</p> <ul style="list-style-type: none"> • Sparkhouse Editorial Intern • Augsburg Fortress Intern • Graphic Design Intern • Sparkhouse Marketing Intern
<p>Great River Learning Dubuque, IA</p>	<p>Application instructions posted; no end-date for application listed</p>	<p>Web Project Internship “Assists in creation of customer web projects using custom developed software to create content; May test and proof sites using site checklist; Maintains existing project and customer relationships; Provides on-line web support to course users”</p>