

LUTHER COLLEGE

2024–25 Dependent Student Verification Worksheet

Student Name: _____ Luther ID: _____

Student Phone Number: _____

Parent Phone Number: _____

Parent Email Address: _____

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the Financial Aid Office at Luther College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Luther College Financial Aid Office.

Part A: Family Size – Includes the Following

- You, the student.
- Your parents:
 - Even if you are not living with them.
 - Exclude a parent who has died.
 - Exclude a parent is not living in the household because of separation or divorce.
 - Include a parent who is on active duty in the U.S. Armed Forces apart from the family.
 - Include step-parent, if legally married to your parent.
- Your siblings/step-siblings if the following are true:
 - They live with your parents (or live apart because of college enrollment),
 - They receive more than half of their support from your parents, **AND**
 - They will continue to receive more than half their support from your parents during the 2024-25 award year.
- Other persons if the following are true:
 - They live with your parents,
 - They receive more than half of their support from your parents, **AND**
 - They will continue to receive more than half their support from your parents during the 2024-25 award year.

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2024-2025 FAFSA. As a result, the parent should not include any unborn children in the family size.

Please use the above information to complete the table on Page 2.

****PLEASE COMPLETE ALL ITEMS ON PAGE 2****

Family Size – List Everyone in Your Family in The Table Below

Full Name	Age	Relationship	Name of College* (If Attending)	Undergraduate or Graduate?	Will be Enrolled at Least Half Time?
		Self			

*College: Include the name of the college for any household member, **excluding parents**, who will be enrolled at least half-time in a degree, diploma, or certificate program at an eligible post-secondary institution any time between July 1, 2024 and June 30, 2025.

Part B: Students 2022 Income

Was your tax data directly transferred from the IRS into your FAFSA? Please check one box ONLY.

- Yes, my tax data was directly transferred from the IRS into my FAFSA.
- No, my tax data was not directly transferred from the IRS into my FAFSA. I am attaching a copy of my 2022 IRS Tax Return Transcript, or a signed copy of my 2022 Federal Tax Return and applicable schedules (Schedules 1-3).
- No, my tax data was not directly transferred from the IRS into my FAFSA and I did not file a 2022 IRS Tax Return but worked in 2022, attached are copies of **all 2022 W-2** forms for each employer.
- No, I was not employed and had no income earned from work in 2022

Part C: Parent(s) 2022 Income [For Parent(s) Whose Information is Listed on the 2024-25 FAFSA]

Was your parent(s) tax data directly transferred from the IRS into your FAFSA? Please check one box ONLY.

- Yes, my parent(s) tax data was directly transferred from the IRS into my FAFSA.
- No, my parent(s) tax data was not directly transferred from the IRS into my FAFSA. I am attaching a copy of their 2022 IRS Tax Return Transcript, or a signed copy of their 2022 Federal Tax Return and applicable schedules (Schedules 1-3).
 - **NOTE:** If married and filing separate returns or if biological parents live together and are not married, a tax return transcript or a signed tax return is required for both parents.
- No, my parent(s) did not file a 2022 Federal Tax Return. Please provide me with the Parent Non-tax Filers form to fill out and return to your office.

****PLEASE COMPLETE ALL ITEMS ON PAGE 3****

Part D: Certification

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent, whose information was reported on the FAFSA, must sign and date. **FEDERAL WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**

Student Signature
(must be handwritten, not typed or electronic)

Date

Parent Signature
(must be handwritten, not typed or electronic)

Date

**Do not mail this worksheet to the U.S. Department of Education.
Submit this worksheet to the Luther College Financial Aid Office.**

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Luther College Financial Aid Office: PH: 563.387.1018 PH: 800.458.8437 finaid.luther.edu

Document Submission Options

Secure Document Upload Portal: liquidfiles.luther.edu/filedrop/Financial-Aid (requires the student's 7-digit Luther ID) or

FAX: 563.387.2241 or EMAIL: finaid@luther.edu or US MAIL: 700 College Drive, Decorah, IA 52101-1045
