

Internship Funding Application and Essays

I acknowledge that by submitting this application I am giving the Career Center permission to consult with the Student Life Office, the Registrar, and the Financial Aid Office to assess my suitability for internship grant funding. I also agree to let Luther announce that I have received an internship and internship funding through Luther's public relations channels.

Name_____ Signature_____ Date_____

Please note that this is only one part of the application paperwork. Please refer to The Internship Funding Application Instructions document to get the complete application instructions.

STUDENT INFORMATION

Student Name:

Student ID#:

Cell Phone:

Email:

Major(s):

Minor(s):

Will Graduate in (List Month and Year):

Current Cumulative GPA:

Are you an international student?

Are you currently studying abroad?

Name of a faculty reference:

***Please provide us with the name of a faculty reference that we could contact. You must confirm your professor's willingness to be your reference prior to listing that person here.**

INTERNSHIP INFORMATION

Organization/Employer with whom you are interning:

Address:

Website:

Your position title:

Organization description: *(Please provide a three to four sentence overview of the organization where you will be interning.)*

Position description: *(Please provide a three to four sentence description of the duties and responsibilities of your internship position.)*

Supervisor's Full Name:

Supervisor's Title:

Supervisor's Email Address:

Start Date of Internship:

End Date of Internship:

Total number of hours scheduled to work:

If you are dividing your time between two or more organizations, please list the above internship information on an extra sheet of paper.

Please answer the following questions:

1. Describe your goals for vocational and career growth and how the internship experience will contribute to clarifying or achieving these goals (150 words).

2. Taking from your essay above, write a "Thank You" note (4-8 sentences) that we can send to your donor. You can address it to "To Whom it May Concern" and it should contain the name and location of your internship site, as well as what you will be doing there and how it relates to possible future career goals.