

Internship Estimated Expenses Worksheet

Personal Information

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|--------------------------------|--|
| <i>Student Name</i> | |
| <i>Student ID #</i> | |
| <i>Name of Internship Site</i> | |
| <i>Location of Internship</i> | |
| <i>Dates of the Internship</i> | |

Anticipated Budget

| | |
|-------------------------------------|---|
| <i>Anticipated Expense Category</i> | <i>Amount</i> |
| <i>Housing</i> | Give details of your housing expenses during the internship \$ _____ (housing) |
| <i>Travel to Internship</i> | Cost to drive/fly to the internship location \$ _____ (travel) <i>Can use "round trip" cost from permanent home to internship location.</i> |

| | |
|--|---|
| | <p><i>To calculate driving, use \$0.57 cents per mile; for flying use round trip airfare.</i></p> <p>Give details of expense:</p> |
| <i>Daily Travel</i> | <p>Daily commuting expenses to internship site</p> <p>\$ _____ (commuting)</p> <p>Details:</p> |
| <i>Food/Groceries/Basic Necessities</i> | <p>Food/groceries/basic necessities</p> <p>\$ _____ (food & basics)</p> <p>Details:</p> |
| <i>Other</i> | <p>Other Expenses (give details)</p> <p>_____</p> <p>\$ _____ (Other)</p> <p>_____</p> <p>\$ _____ (Other)</p> |
| <i>Total Need</i> | <p>Calculate the information above:</p> <p>\$ _____ (total need)</p> |

OTHER INFORMATION

Will you receive wages or stipend from employer? Yes No

Are you living at home? Yes No

If you have been awarded internship funding before, please list the term, year, and amount of funding.

Is there any other information concerning your application you want us to know?

Outstanding balance that you owe (if any) on your current student account:

_____ *(Please note that when your award is credited to your account it will apply to any unpaid balance that you have.)*

I certify that the information above is a “good faith” estimate of my expenditures. I also give the Financial Aid Office permission to discuss my financial aid suitability with Career Center staff.

Name (print)

Signature:

Date: