

# LUTHER COLLEGE

## POLICIES AND PROCEDURES

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Department: Facilities Services  
Subject: Energy Star and EPEAT Policy  
Date Issued: December 9, 2010  
Date Revised: January 20, 2014  
Approved By: Sustainability Council, Cabinet

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### **I. Policy/Procedure**

Luther College, and vendors purchasing for Luther College, will purchase appliances, building products, electronics and other energy products that have Energy Star certification. In regards to electronic equipment, Luther College and its contractors will purchase electronic equipment with computer components that meet EPEAT standards. Exceptions may be permitted, i.e., when products are unavailable, when it is documented to be financially prohibitive. In the absence of Energy Star or EPEAT certified products, purchasers will select products that are in the upper twenty-five percent of energy efficiency as designated by the Federal Energy Management Program (FEMP).

### **II. Purpose**

Luther College is a signatory to the American College & University Presidents Climate Commitment (ACUPCC), and is thus committed to climate neutrality. To that end, Luther is establishing this policy, which covers appliances but also includes other Energy Star and EPEAT certified products.

#### Policy Goals:

- To partially fulfill Luther's ACUPCC commitments.
- To be good stewards of energy at Luther.
- To reduce the environmental and social impacts of energy products used on campus.
- To create standards for energy products used on campus.
- To provide purchasing agents with guidelines for achieving these goals.

### **III. Scope**

This policy applies to all persons purchasing on behalf of Luther College.

### **IV. Procedures and Guidelines**

The purchaser will refer to [energystar.gov](http://energystar.gov) (link found in resources section) for a list of all Energy Star products currently available. If the desired product is not listed, the purchaser will refer to the Federal Energy Management Program and select a product within the top twenty-five percent of energy efficiency (link found in resources section).

It is the responsibility of Luther College to inform vendors of this policy.

**V. Confidentiality and Record**

Records on all appliances and building products will be kept on file at Facilities Services.

Records on the purchase of electronic equipment with computer components will be kept on file with LIS. All records are open to any Luther student or employee upon request.