

# LUTHER COLLEGE

To: Luther College Faculty and Staff

From: Office of Human Resources

Date: April 1, 2022

Subject: Summer Hours and Holiday Schedule for summer and Academic Year 2022-23

## SUMMER HOURS

Summer hours will begin on Monday, May 23, 2022

Monday - Thursday: 8:00 a.m. to 5:00 p.m. (30 minute lunch breaks; total daily hours = 8.50 hours)

Friday: 8:00 a.m. to 2:30 p.m. (30 minute lunch break = 6 hours)

**Note:** 1. College offices will officially close at 2:30 p.m. every Friday  
(We realize there are a few areas that do not follow the summer hours schedule)

2. Breaks will not be scheduled at the end of the work day

We will return to regular work hours (8:00 a.m. - 5:00 p.m., Monday - Friday) on Monday, August 15, 2022 (two weeks prior to start of classes).

## HOLIDAY SCHEDULE - SUMMER & ACADEMIC YEAR

Monday, May 30, 2022	Memorial Day
Monday, June 20, 2022	Juneteenth Holiday
Monday, July 4, 2022	Independence Day Holiday
Wednesday, November 23, 2022	Campus closes at 3:00 p.m.
Thursday, November 24, 2022	Thanksgiving Day
Friday, November 25, 2022	Thanksgiving Holiday
Thursday, December 22, 2022	Christmas Eve Holiday
Friday, December 23, 2022	Christmas Day Holiday
Thursday, December 29, 2022	New Year's Eve Holiday
Friday, December 30, 2022	New Year's Day Holiday
Friday, April 7, 2023	Good Friday
Monday, May 29, 2023	Memorial Day

WINTER CLOSURE: The campus will be closed Thursday, December 22, 2022 through Sunday, January 1, 2023 and will reopen Monday, January 2, 2023. (Classes resume Tuesday, January 3)

MARTIN LUTHER KING JR. WEEK: The College will celebrate Martin Luther King Jr. the week of January 16. For event details visit [luther.edu/events](https://luther.edu/events).