

REQUEST FOR REGISTRATION OVER 4 HOURS J-TERM

NAME	ID#	DATE
E-MAIL ADDRESS	Year (FY, SO, JR, SR, SP)	PHONE

Only students with a grade point average of 3.00 should consider a class load in excess of 4 hours in a J-Term.

The average annual class load for full-time students is 33 semester hours. This includes courses taken during the fall semester, January term, and spring semester. Registrar's office review is based on academic load only. Students must consult with the Financial Services office to inquire about extra hours charges.

Extra hours charges are assessed in the spring semester for each hour of credit attempted in excess of 36 hours for the year (Fall + January + Spring). Please refer to the Financial Services website at: <https://www.luther.edu/financial-services/student/> for additional information about the extra credit hours calculation. Applied music lessons, class music or piano lessons, vocal coaching, INTS 130, the first HES 100 (Wellness), and the first HES 110 skills course are not included in the 36 hours.

College Policy restricts J-Term load to 4 credit hours, with an addition of a 1-credit HES 110 Skills course allowed (5 credit hours total). Exceptions to this policy are only made in very rare instances.

TERM FOR WHICH I WISH TO APPLY	<input type="text"/>	HOURS CURRENTLY ENROLLED	<input type="text"/>
COURSE(S) THAT I WISH TO ADD TO MY SCHEDULE	_____	CR	<input type="text"/>
	_____	CR	<input type="text"/>

REASON(S) FOR TAKING MORE THAN 4 HOURS: _____

Student's signature _____ Date _____

Adviser's signature _____ Date _____

If approval is granted, course(s) will be added to your schedule for the indicated term once your registration date/time have passed. Approval for academic credit overload does not guarantee registration in the event a class is full or a registration hold exists. Students will be contacted at their luther.edu email account if the overload is not approved or cannot be processed.

Your application is approved.

Your application has been approved but the course is CLOSED. Please contact your academic advisor.

Your application has not been approved because _____.

Registrar Approval _____ Date _____

Updated 3/22