Date: _____

Proposal for an Individualized Interdisciplinary Major (IIM)
Office of the Registrar, Luther College

Name: _____ ID#: _____

E-mail: _____ Cumulative GPA: _____

Year in School (SR, JR, SO, FY): _____ Term: _____

Title of Proposed Major: _____

IIM Faculty Advisor:_____ Dept./Program of Advisor:_____

Other Major [if any] in progress: _____

Minors [if any] in progress: _____

Constructing a major is a complex venture. It can take faculty members months or years to develop a coherent major for the Luther College catalog. Therefore, students should keep in mind the complexity of this task, and should spend time planning and consulting with faculty about the development of an IIM. It is the responsibility of the student to prepare the proposal and provide any necessary supporting documentation. The program of the IIM and rationale should be developed in close consultation with the faculty advisor. Conversations about the IIM should begin well in advance of the proposal deadline in order to ensure a thorough rationale and supporting documentation. An IIM proposal should have sufficient coherence in the disciplines, programs, and departments involved to achieve a knowledge base and an understanding of the philosophy and methods comparable to those of a traditional major. The rationale should include an explanation of how the upper-level coursework demonstrates intentionality within the proposed program.

In addition, IIM proposals should meet the following criteria:

1. _____ **GPA**. Students should have a GPA of at least 3.00 at the time an IIM proposal is submitted. (A person with GPA lower than 3.00 may petition for an exception, providing a rationale for the request.)
2. _____ **CREDITS**. _____ An IIM proposal should have between 30 and 40 credit hours. _____ At least 16 credits in the proposed IIM must be in courses numbered 300 and above. _____ Careful consideration should be given to the number of credits fulfilled through independent study or directed readings.
3. _____ **REVIEW PROCESS**. The proposal must be approved by a faculty advisor, in consultation with the department and program heads who sign off on the coursework. After the proposal has been submitted to the Registrar's Office, it will be reviewed by the Registrar and the Curriculum Committee, who will follow up with questions and conversation about the proposal.
4. _____ **TIMING**. Proposals must show when the student anticipates enrolling in each course included in the proposed IIM. Each proposed course must be signed by the relevant department or program head prior to the proposal deadline.
5. _____ **DEADLINES**. An IIM proposal should be submitted to the Registrar's Office by October 1 of the student's Junior year. Students may expect a final decision no later than March 1 of the student's Junior year.
6. _____ **RATIONALE**. Every IIM proposal should be accompanied by a two-page typed rationale in which the student, in close consultation with the faculty advisor, describes how and why the IIM relates to the student's educational goals, the purpose of these individual courses, the relationship that exists among the courses, and how they fit together to support the proposed major. The rationale should include an explanation of how the upper-level coursework demonstrates intentionality within the proposed program. Courses taken at other institutions may be included in the plan. In such cases, supplementary documentation of course availability should be provided.
7. _____ **NOTIFICATIONS**. Following review by the Registrar and Curriculum Committee, the Curriculum Committee Chair will notify the student and faculty advisor of the decision. The Curriculum Committee Chair and Registrar will finalize the decision by signing the proposal. The proposal and any accompanying documentation will be added to the student's confidential file in the Registrar's Office.

List below the courses to be included in the proposed IIM major. Please indicate any courses taken at other institutions and provide supplementary documentation of course availability.

Course Subject and Number	Course Title	Semester Planned	Credits	Signature of Department or Program Head

Signature of Student:_____ Date: _____

Endorsement of Faculty Advisor:_____ Date:_____

IIM Proposal Decision Documentation Proposal Status: ☐ Approved ☐ Denied

Registrar:_____ Date: _____

Curriculum Committee Chair:_____ Date: _____

☐ Student and Faculty Advisor Notified of Decision ☐ Copy of Proposal Retained in Student File