

LUTHER COLLEGE FERPA WAIVER

The Family Educational Rights and Privacy Act (FERPA) provides certain rights to students and former students concerning the privacy of, and access to, their educational records. Your written permission is required for Luther College to release information pertaining to your academic record maintained by the Luther College Office of the Registrar. **No items from your Luther educational record will be released until the original signed, completed form is received by the Office of The Registrar at 700 College Drive, Decorah, Iowa, 52101.** Please direct questions to Phone 563-387-1167. Email registrar@luther.edu.

I authorize the information specified below be released to:

Person(s): _____

Address: _____

Please specify which of the following items, if included in your Luther College academic file maintained by the Office of the Registrar, shall be released to the person(s) identified above (**clearly mark all that apply**).

- All items (no exclusions)
- OR, specifically, the following items:
- Official Luther transcript (pending financial clearance)
- Unofficial Luther transcript
- Transcripts from other institutions
- Advising notes (including course placement or advanced placement)
- Other (please list specific items below, comma separated)

Your Signature: _____

Printed Name: _____

Notary:

State of _____ County of _____

The foregoing document was acknowledged before me this ____ day of _____ 202____ by _____ who personally appeared and proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to within the instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity, and that, by his/her/their signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

Notary Signature: _____

Notary Stamp or Seal