

REQUEST FOR REGISTRATION OVER 17 CREDIT HOURS

NAME	ID#	DATE
E-MAIL ADDRESS	SPO	PHONE

YEAR IN SCHOOL: (select one) Senior Junior Soph. Fresh. Special

The average annual class load for full-time students is 33 semester hours. This includes courses taken during the fall semester, January term, and spring semester. Only students with a grade point average of 3.00 should consider a class load in excess of 17 hours for a semester. Registrar's office review is based on academic load only. Students must consult with the Financial Services office to inquire about extra hours charges.

Extra hours charges are assessed in the spring semester for each hour of credit attempted in excess of 36 hours for the year (Fall + January + Spring). Please refer to the Financial Services website at: <https://www.luther.edu/financial-services/student/> for additional information about the extra credit hours calculation. Applied music lessons, class music or piano lessons, vocal coaching, Intersections 130, the first HES 100 (Wellness), and the first HES 110 skills course are not included in the 36 hours.

If approval is granted, course(s) will be added to your schedule for the indicated term once your registration date/time have passed. Approval for academic credit overload does not guarantee registration in the event a class is full or a registration hold exists. Students will be contacted at their luther.edu email account if the overload is not approved or cannot be processed.

TERM FOR WHICH I WISH TO APPLY:

HOURS CURRENTLY ENROLLED: (NOT INCLUDING MUSIC LESSONS)

PLUS HOURS IN MUSIC LESSONS:

COURSE(S) THAT I WISH TO ADD TO MY SCHEDULE: _____ CR :

_____ CR :

REASON(S) FOR TAKING MORE THAN 17 HOURS: _____

Student's signature _____ Date _____

Students - send an email with this form attached, to your advisor.
Advisors - forward the email with the form attached and indicate your approval to: registrar@luther.edu.. Your email will serve as your signature.

Adviser's signature _____ Date _____

<input type="checkbox"/> Your application is approved.
<input type="checkbox"/> Your application has been approved but the course is CLOSED. Please contact your academic advisor.
<input type="checkbox"/> Your application has <u>not</u> been approved because _____.
Registrar Approval _____ Date _____
Updated 3/22