ROOM DRAW BOOK 2018-19

GENERAL ROOM DRAW INFORMATION

Credit-Based System
Room draw is a process by which current students select housing for the 2018-2019 academic year. Students will be assigned a room draw number based on the number of completed credits as determined by the Registrar’s office. Students with the same number of completed credits will be assigned a room draw number according to a random computerized placement. This credit-based system gives next year’s seniors priority in selecting housing options, then juniors and then sophomores.

Room Draw Eligibility
• Registration Required: Students must be registered for the fall 2018 semester in order to participate in room draw. Students who have not registered for fall 2018 classes will not be allowed to draw for a room.
  Registration dates are: April 17-18-24-25

Room Filled to Capacity
To select a room, cluster, suite, or apartment you must have the correct number of students to fill it to capacity. Students may not draw for a room if the room is not filled to capacity. Each student is responsible for finding his/her own roommate. Students interested in finding a roommate(s) may attend an informal gathering Sunday, April 8 at 8:00 p.m. in the Union by the fireplace near Oneota.

Room Choice Binding
A student is entitled to only one housing selection during room draw; once you have successfully drawn into a room, you may not make changes. The room and roommate(s) you select during room draw are binding. Students who make room or roommate changes after room draw will incur a $100.00 penalty. If the occupancy of a room drops below capacity at any time after room draw, the remaining resident(s) is/are expected to assist in filling the vacancy. The Residence Life office staff has the right to assign a student to a room without prior consent of the student(s) currently assigned to that room.

Proxy (if absent)
• If you are unable to participate in room draw: (i.e. you are off campus at the time of the draw; you are involved in an athletic or music event; or you have a class commitment), you should select another student to serve as your proxy and select for you. Inform your proxy of your housing preferences, and give him/her your room draw card.
• If you are serving as a proxy for someone: you should go through the room draw process as if you were the student you are representing. If you do not receive the card of the person for whom you are a proxy in your SPO, please come to the Residence Life office before noon the day before you are to draw.

Commuter Students
Students who live within 30 miles of campus are eligible to live with a legal guardian and commute from their home. Written documentation is required; contact the Residence Life office for more information. The request must be renewed annually. If you are a student eligible for commuter status and choose to participate in room draw, you will be held financially accountable for living on campus. If you choose to commute after June 1, 2018, and you have drawn for a room, you will be billed for first semester housing in its entirety (not on a prorated basis). This is a legally binding agreement; please take your room draw status seriously.

Study Away Programs
Students participating in off-campus programs for the fall 2018 semester (student teaching, Rochester nursing program, social work, internships, and study away programs) are not eligible to participate in the room draw process. Room space is not reserved for these students. Students planning to be gone for fall semester should complete a
housing information form in the Residence Life office prior to leaving campus. Returning students are responsible for communicating their mid-year housing preferences to Residence Life.

HOUSING OPTIONS

**Baker Village**

Baker Village is designed to give groups of four or six students of the same sex the opportunity to live together as a peer group in townhouse-style units with either four or six single rooms. The Baker Village application process takes place in late February/early March for the upcoming academic year. Application and guidelines are on the Residence Life website. Room costs for the 2018-19 academic year: $6,150.

**Prairie Houses**

The Prairie Houses provide groups of seven students of the same sex the opportunity to live together as a peer group in one of three college-owned houses on the edge of campus. The Prairie House application process takes place in March for the upcoming academic year. Application and guidelines are on the Residence Life website. Room costs for the 2018-19 academic year: double and triple rooms: $5,260, single rooms $6,150.

**College Apartments with kitchens (610 Ridge Road)**

Six one-bedroom apartments (with kitchens) are available for two students of the same sex. The application process for these apartments takes place in March for the upcoming academic year. Application and guidelines are on the Residence Life website. Room costs for the 2018-19 academic year: $5,260.

**Sustainability House**

The Luther College Sustainability House is a two-story home located in a residential neighborhood within a short walk from campus. The Sustainability House is a co-ed living-learning environment where students who share a dedication to an environmentally, socially, and fiscally sustainable lifestyle reside together. An application process takes place in March for the upcoming academic year; see the Sustainability House website for application and guidelines. Room costs for the 2018-19 academic year: $5,260.

**Farwell Gender Inclusive cluster**

Second-floor center cluster is designated as a Gender Inclusive Housing cluster. This is a voluntary living environment that allows for students to live with each other regardless of how they identify with respect to gender. The cluster is designed for students who identify and/or support the LGBTQIA community, are exploring gender identity/expression, or choose not to be classified based on gender. The cluster is made up of three single rooms and five double rooms. An application process takes place in March for the upcoming academic year; see the Farwell webpage for application and guidelines. Room costs for the 2018-19 academic year: $5,680 for a single and $4,420 for a double.

**College Apartments (606 and 608 Ridge Road)**

College Apartments provide a more independent living environment for upper-class students of the same sex while retaining campus connections. Traditionally, these have been three-person units; however, for the 2018-2019 academic year they will be two-person units. There are no kitchens in these two-person units, so a board plan is required. Thirteen apartments with one shared bedroom, bathroom, and living room are available by application. See more information on page 5 for application requirements. Room costs for the 2018-19 academic year: $4,420.

**Farwell Clusters**

The cluster draw is designed to give upper-class students an opportunity to live with a group of their peers in rooms adjacent to each other in Farwell. See more information on page 5 for application requirements. Room costs for the 2018-19 academic year: Double rooms: $4,420, standard single rooms: $5,680.
• North and south clusters on floors 2-7 are available for groups of 13 students
  Six north clusters will be all male (13 students = six doubles and one single room)
  Six south clusters will be all female (13 students = six doubles and one single room)
• **Up to three center** clusters (on floors 3, 4, and 5) will be co-educational by cluster. Co-ed cluster groups include 10 students in five double rooms. The members of each applicant group will decide how many double rooms will have men and how many will have women; the cluster will have two rooms of one sex and three of the opposite sex. A RA will occupy one single room. The other three single rooms in the cluster will be selected during single room draw, which will be held immediately after cluster and suite draw. Half of the single rooms in the cluster will be male students and half female students.
• **Note:** all students in single rooms will be billed the standard single room rate.

**Suites (Dieseth, Miller, and Olson)**
The suite draw is designed to give upper-class students an opportunity to live with a group of their peers in rooms adjacent to each other in Dieseth, Miller, or Olson. See more information on page 5 for application requirements.

**Dieseth and Miller suites:**
- Suites include two double rooms connected by a doorway between the rooms shared by the suite-mates
- Students may apply in groups of two or four
  - Students in 2-person suites will be charged a super single rate
  - Students in 4-person suites will be charged a double room rate
- For students in 2-person suites, we will store the additional beds but the remaining furniture must remain in the room
- Two suites are located on each floor (rooms 04-06 and 03-05) for groups of two or four students of the same sex

**Olson suites:**
- Suites include two double rooms separated by a common space shared by the suite-mates
- Students may apply in groups of two or four
  - Students in 2-person suites will be charged a standard single room rate
  - Students in 4-person suites will be charged a double room rate
- For students in 2-person suites, we will store the additional beds but the remaining furniture must remain in the room
- Twelve suites in the east wing of Olson are available for groups of two or four women
- Six suites in the east wing of Olson are available for groups of two or four men

**Room Rates for academic year 2018-2019**
*For these buildings only: Dieseth, Farwell, Larsen, Miller, Olson, and College Apartments 606 & 608*

<table>
<thead>
<tr>
<th>Type</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Triples</td>
<td>$4,080</td>
</tr>
<tr>
<td>Doubles</td>
<td>$4,420</td>
</tr>
<tr>
<td>Standard Singles</td>
<td>$5,680</td>
</tr>
<tr>
<td>Super Singles</td>
<td>$6,010</td>
</tr>
</tbody>
</table>

**Super Single and Standard Single Rooms**
The single room draw is designed to give upper-class students an opportunity to live in their own room. See more information on page 6 for application requirements. Room costs for the 2018-19 academic year: Standard single rooms: $5,680, super single rooms: $6,010.
Super Single Rooms:
- A “super single” is a traditional (two-person, double) room contracted to one person as a single room
- Students living in a super single room will be charged a super single room rate which is higher than a standard single room rate
- We will store the additional bed but the remaining furniture must remain in the room
- At least ten super singles will be offered to women in Dieseth or Miller
- Ten super singles will be offered to women in Olson
- At least ten super singles will be offered to men in Dieseth or Miller

Standard Single Rooms:
- There is a limited number of standard single rooms available in Farwell and Larsen
- Standard single rooms are smaller and cost more than a double room

Triple Rooms
The triple room draw is designed to give upper-class students an opportunity to live together with two of their friends in one room. See more information on page 6 for application requirements. Room costs for the 2017-18 academic year: $3,850.
- Triple rooms are available in Larsen
- Three triple rooms in Larsen are available for women
- Three triple rooms in Larsen are available for men
- See more information on page 6 for application requirements.

Double Rooms
- Double rooms are available in Dieseth, Farwell, Larsen, and Miller
- Rooms are selected on April 30 during Double Room Draw
- See below for the draw process instructions

DRAW PROCESS

Room Draw Cards
- In order to be eligible for room draw, students must be registered for the fall 2018 semester.
- Students will be assigned a room draw number based on the number of completed credits by the end of Fall 2017 as determined by the Registrar’s office. Men and women will be placed into separate pools. The person with the most completed credits in their pool will be assigned the draw number one; the person with the second highest number of completed credits will be assigned the draw number two, etc. Students with the same number of completed credits will be assigned a room draw number according to a random computerized placement.
- Eligible students will receive a room draw card in their SPO no later than Sunday, April 1, 2018. Cards contain the student name, room draw number assigned to the student, and other room draw information. For security reasons, the card does not have the student’s ID number. If you lose your room draw card, contact the Residence Life office immediately, your ID is required to get another card.
- You must bring your card and the cards of all roommates to room draw in order to participate. Group representatives must be in possession of all of the roommates’ room draw cards in order to select rooms in clusters, suites, apartments or triple rooms.
- The following students will not receive room draw cards: Residence Life staff and their roommates, Baker Village, Prairie Houses, Sustainability House, the Farwell gender inclusive cluster, and College Apartments (with kitchens) for 2018-2019; these students will have already selected housing for 2018-2019. Additionally, married students,
student teachers, and students studying away during the fall 2018 semester will not receive room draw cards. The final number of students receiving room draw cards is approximately 1300.

Cluster and college apartments (no kitchens) application requirements
- All applicants must be registered for classes for the fall 2018 semester.
- The application must be completely filled out by the cluster, suite, or apartment group representative.
- Applications include:
  - 2 students for College Apartments (no kitchens); or
  - 10 students for Farwell co-ed clusters; or
  - 13 students for Farwell single-sex clusters

- Applicants are allowed to put their names on ONLY ONE cluster or apartment application.
- Applications are due in the Residence Life office by 12:00 p.m. on Friday, April 20, 2018; no late applications will be accepted.
- The Residence Life office will notify group representatives through email on Friday, April 20, 2018, if a member of his/her group has not registered for classes. Representatives will have until 12:00 p.m. on Thursday, April 26, 2018, to replace the ineligible student(s) with a qualified student; after that time the entire group application will become invalid.
- Room draw numbers of each person on the application will be added together and averaged by the number of applicants in the group. Group averages will be placed in rank order from lowest to highest; the lowest averages for each housing option will be selected. Averages will be calculated to two decimal places. In the event of a tie, group representatives will draw numbers from a hat.
- Application averages will be ranked and posted in the Residence Life office window at 4:00 p.m. on Thursday, April 26, 2018, so students will know if their group was successful in obtaining a cluster or apartment. Students who do not receive a cluster or apartment should continue with the general room draw process.
- Room and floor layouts will be emailed to group representatives on April 26 for student groups to choose their rooms. Group representatives will come to seating area outside Oneota Market on Thursday, May 3, 2018, at 5:00 p.m. to select their cluster or apartment. Representatives must bring room draw cards for every student on their application and the completed room and floor layout designating which applicant(s) will reside in which room(s). Room choices are binding. Students will be charged $100.00 for room changes after May 3, 2018.

Suite application requirements
- All applicants must be registered for classes for the fall 2018 semester.
- The application must be completely filled out by the cluster, suite, or apartment group representative.
- Applications include:
  - 2 or 4 students for Dieseth, Miller suites; or
  - 2 or 4 students for Olson suites

- Applicants are allowed to put their names on ONLY ONE suite application.
- Applications are due in the Residence Life office by 12:00 p.m. on Friday, April 27, 2018; no late applications will be accepted.
- The Residence Life office will notify group representatives through email on Thursday, Friday, April 27, 2018 if a member of his/her group has not registered for classes. Representatives will have until 12:00 p.m. on Monday, April 30, 2018, to replace the ineligible student(s) with a qualified student; after that time the entire group application will become invalid.
- Room draw numbers of each person on the application will be added together and averaged by the number of applicants in the group. Group averages will be placed in rank order from lowest to highest; the lowest averages for each housing option will be selected. Averages will be calculated to two decimal places. In the event of a tie, group representatives will draw numbers from a hat.
- Application averages will be ranked and posted in the Residence Life office window at 4:00 p.m. on Monday, April 30, 2018, so students will know if their group was successful in obtaining a suite. Students who do not receive a suite should continue with the general room draw process.
• Room and floor layouts will be emailed to group representatives on April 30 for student groups to choose their rooms. Group representatives will come to the seating area outside Oneota Market on Thursday, May 3, 2017, at 5:30 p.m. to select their suite. Representatives must bring room draw cards for every student on their application and the completed room and floor layout designating which applicant(s) will reside in which room(s). Room choices are binding. Students will be charged $100.00 for room changes after May 3, 2018.

**Super singles and standard singles application requirements:**

- All applicants must be registered for classes for the fall 2018 semester.
- Applications are due in the Residence Life office by 12:00 p.m. on Tuesday, May 1, 2018; no late applications will be accepted.
- Room draw numbers for each applicant will be placed in rank order from lowest to highest; the lowest numbers for both options will be selected.
- Applications will be ranked and posted in the Residence Life office window at 4:00 p.m. on Tuesday, May 1, 2018, so students will know if their application was successful in obtaining a super single or standard single room. Students who do not receive a super single or standard single room should continue with the general room draw process.
- Approved applicants will come to Mott/Borlaug on Thursday, May 3, 2018, at 6:00 p.m. to select their super single or standard single room. Applicants must bring their room draw card. Room choices are binding.
- If you are unable to obtain a super single or standard single room, you should find a roommate and continue through the double room draw process. All students applying for singles should have a backup option in mind.
- Students who are unable to obtain a single room may put their names on a waiting list following the single draw. The waiting list will be prioritized by draw numbers and is effective for fall semester only. A new waiting list will be compiled for spring semester.

**Triple room application process:**

- All applicants must be registered for classes for the fall 2018 semester.
- Applications are due in the Residence Life office by 12:00 p.m. on Tuesday, May 1, 2018; no late applications will be accepted.
- Room draw numbers for each person on the application will be added together and averaged by the number of applicants in the group. Group averages will be placed in rank order from lowest to highest; the lowest averages for each housing option will be selected. Averages will be calculated to two decimal places. In the event of a tie, group representatives will draw numbers from a hat.
- Application averages will be ranked and posted in the Residence Life office window at 4:00 p.m. on Tuesday, May 1, 2018, so students will know if their group was successful in obtaining a triple room. Students who do not receive a triple room should continue with the general room draw process.
- Group representatives will come to Mott/Borlaug on Thursday, May 3, 2018, at 6:30 p.m. to select their triple room. Representatives must bring room draw cards for every student on their application. Room choices are binding.

**Double room draw process:**

- Students that would like to live together in a double room will average their room draw numbers and attend the room draw selection during the time their average number falls (Example: Mario has a room draw number of 400 and Luigi has a room draw number of 500, the average of the two room draw numbers is 450, therefore Mario and Luigi should attend room draw on Sunday at 5:30 p.m. (see times below). Averages will be calculated to two decimal places.
- Students must have both room draw cards in order to select a room. Please arrive 15 minutes prior to your room draw time and be seated outside Oneota Market. Announcements will be made every 30 minutes to line up according to averages. We will not go ahead of schedule, nor will we wait for students that are late. Floor charts will be available in Mott during room draw for students to view while they wait for their selection time. Students will be able to see which rooms have already been selected and which rooms are still available.
Double room draw dates and times:

<table>
<thead>
<tr>
<th>Roommates with averages between</th>
<th>Room Selection Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - 200</td>
<td>4:00 p.m.</td>
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<tr>
<td>201 - 300</td>
<td>4:30 p.m.</td>
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<tr>
<td>301 - 350</td>
<td>5:00 p.m.</td>
</tr>
<tr>
<td>351 - 400</td>
<td>5:30 p.m.</td>
</tr>
<tr>
<td>401 - 450</td>
<td>6:00 p.m.</td>
</tr>
<tr>
<td>451 - 500</td>
<td>6:30 p.m.</td>
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<tr>
<td>501 - 550</td>
<td>7:00 p.m.</td>
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<tr>
<td>551 - 600</td>
<td>7:30 p.m.</td>
</tr>
<tr>
<td>601 and above</td>
<td>8:00 p.m.</td>
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OTHER HOUSING OPTIONS

Off-Campus Housing
Luther College is a residential college; students should plan to live on campus for the entire time they are enrolled as a student. College policy states: “All full-time students are required to live in college-owned housing unless married, 23 years of age by the first day of classes, or commuting from their legal guardians’ homes within 30 miles of campus. Off-campus living is limited and is permitted only when there is a shortage of rooms in college residence halls. Students must receive written permission to live off campus.” The number of students approved to live off campus will vary depending on projected enrollment for the fall semester. Due to projected enrollment numbers, we do not anticipate a shortage of beds on campus. Therefore, only the students who meet the above qualifications and fill out the proper paperwork will be approved to live off-campus.

Please note: Ninth-semester seniors are automatically approved to live off-campus after notifying the Residence Life office of their intention.

Married Student and Family Apartments (604 Ridge Road)
Married students and students with children may not participate in the room draw process. There is a limited number of College Apartments for married students located at 604 Ridge Road. Apartments are issued first-come, first-served with priority going to returning occupants who are married and/or have children. These apartments are not available to traditional students. Contact the Residence Life office to request an apartment.
SUMMER HOUSING

The online application for Summer Housing will be made available to students via email in early March. As you think about your plans for summer, we encourage you to think about living with us on campus. See below for more details.

DUE DATE
Summer Housing Applications are due by 4:00 p.m. on Friday, May 11

ELIGIBILITY
Luther offers on-campus housing for the following students:
- Students enrolled in Summer Session I, II, or both sessions
- International students who are registered for fall 2017 classes at Luther
- Students working on campus a minimum of 20 hours per week.
- Working in Decorah does not qualify student to live in campus housing.

SUMMER HOUSING DATES*
Summer housing begins: Tuesday, May 29, 2018 at 4:00 p.m. (Students who plan to move into summer housing on May 29 may remain in their spring residence hall rooms until that time)
Summer housing ends: Tuesday, August 7, 2018
*Please note that you will be charged for the dates you indicate on your application

ROOM OPTION & FEES
Miller double room with a roommate - $8.25 per night

Students may apply with a roommate or as an individual. If you do not have a roommate, we will assign one for you. Billing begins once keys are issued; a room is considered occupied if you OR your possessions are in the room. A minimum of four weeks is required.

Meal Plans
Students residing in the Luther College residence halls during the summer will be required to have a meal plan. Students residing on campus for less than four weeks will have a minimum meal plan of $125 dining dollars. Students residing on campus for more than four weeks will have to have a minimum meal plan of $250 dining dollars. Students can use their dining dollars in the Caf or Oneota Market.

Additional dining dollars can be purchased on the Dining Services website. All summer residents will also be required to attend an educational cooking session put on by the Sodexo staff on safe food preparation and cooking. Students that do not attend one of the sessions will be charged $50 to their student account.