REQUEST FOR REGISTRATION
OVER 17 CREDIT HOURS

NAME  
ID#  
DATE  

E-MAIL ADDRESS  
SPO  
PHONE  

YEAR IN SCHOOL: (circle one)  
Senior  
Junior  
Soph.  
Fresh.  
Special  

The average annual class load for full-time students is 33 semester hours. This includes courses taken during the fall semester, January term, and spring semester. Only students with a grade point average of 3.00 should consider a class load in excess of 17 hours for a semester. Registrar’s office review is based on academic load only. Students must consult with the Financial Services office to inquire about extra hours charges.

Extra hours charges are assessed in the spring semester for each hour of credit attempted in excess of 36 hours for the year (Fall + January + Spring). Please refer to the Financial Services website at: https://www.luther.edu/financial-services/student/ for additional information about the extra credit hours calculation. Applied music lessons, class music or piano lessons, vocal coaching, INTS 130, the first HP 100 (Wellness), and the first ES 110 skills course are not included in the 36 hours.

TERM FOR WHICH I WISH TO APPLY:  
HOURS CURRENTLY ENROLLED:  
(NOT INCLUDING MUSIC LESSONS)  
PLUS HOURS IN MUSIC LESSONS:  

COURSE(S) THAT I WISH TO ADD TO MY SCHEDULE:  
CR:  

REASON(S) FOR TAKING MORE THAN 17 HOURS:  

____________________________________________________________________________  
____________________________________________________________________________  
____________________________________________________________________________  

Student’s signature  
Date  

Adviser’s signature  
Date  

If approval is granted, course(s) will be added to your schedule for the indicated term once your registration date/time have passed. Approval for academic credit overload does not guarantee registration in the event a class is full or a registration hold exists. Students will be contacted at their luther.edu email account if the overload is not approved or cannot be processed.

☐ Your application is approved.  
☐ Your application has been approved but the course is CLOSED. Please contact your academic advisor.  
☐ Your application has not been approved because ________________________________  

Registrar Approval  
Date  

Updated 10/21