

Bentdahl Commons Scheduling and Use Guidelines:

The Bentdahl Commons is a beautiful outdoor gathering space in the heart of the Luther College campus. As it is centrally located and outside, scheduling and use of Bentdahl Commons requires consideration of all other activities and needs on campus, especially events taking place in the Dahl Centennial Union and the Center for Faith and Life.

Activities in Bentdahl Commons require a reservation. Reservations are made through the Campus Programming Office via the [Event Request Form](#) or 387-1291.

1. The use of the Bentdahl Commons will follow all current campus programming guidelines, found in section 601.1 in the faculty handbook.
2. Campus priority use for this space is given in the following order:
 - a. campus wide Luther College events,
 - b. worship, admissions, and educational events,
 - c. student led events,
 - d. events for external constituents with a rental fee.
3. Events should be appropriate to the style of the space. As it is a natural beautiful setting, the college requests that groups keep it as close to its natural state as possible, with minimal additional set up. Extensive set ups of chairs, tables, decorations, etc. is not allowed.
4. For performances, sound should be kept within the general area of the Commons so as not to disrupt other spaces and activities on-campus.
5. External requests for Bentdahl Commons will pay a rental fee for use, and will only be available as part of a contracted conference or reunion. Contact the Associate Director of Campus Programming for more information at j.leschensky@luther.edu or 387-1538.

Policies

1. Consider carefully whether Bentdahl Commons is an appropriate venue for you. Traffic is not controlled, events are not private, walkways must all be accessible at all times, and grounds upkeep occurs.
2. When an event is catered, food is allowed only through Luther College/Sodexo catering services.
3. An alternate rain location is not available.
4. Sound amplification is not allowed after 10:00 p.m. in consideration of campus and our neighbors.
5. Technical needs are handled by the host for the event. The Luther College ITS department may be able to provide limited support.
6. In accordance with campus policy, Luther's facilities are not available for wedding ceremonies.