macOS Quick Start Guide

YOUR WORKSTATION PASSWORD HAS CHANGED!
IT IS NOW changeme

1. Click on your Account and login with the above password.
2. A box will appear asking for a username and password. Enter your Norse Key and click Sign In.
3. In the next pop-up box, enter the password used to log into your workstation (changeme).
4. Your password will now be synced and you will now log into your workstation using your Norse Key.

Note - You will only have to go through this process the first time you log into your workstation or after you have changed your Norse Key.

Enterprise Connect

Your workstation has Enterprise Connect, an app that syncs your workstation password with your Norse Key. This has been done to help enhance security. When your Norse Key changes, you will again be prompted to sync between your old and new passwords. See the included sheet for more information about Enterprise Connect.

The Dock & The Finder

The Dock contains shortcuts to the most frequently used applications. A black dot indicates an application is running. You can Right Click or Click and Hold an icon for additional options (such as Empty Trash or Keep in Dock).

The Finder (located on the left end of the Dock) is used to navigate around your Mac. Use it to find documents, images, applications, and more.
How Do I Access My Network Shares?

1. Click on the **Finder** and select **Go** from the menu across the top of the screen.
2. Select **Connect to Server ...**
3. In **Server** address, type:
   - `smb://academic.luther.edu/sharename` (Faculty) or
   - `smb://admin1.luther.edu/sharename` (Staff)
4. Click **Connect** and enter your Norse Key

*Sharename is either your Username (for your H drive) or the name of the share (i.e. lis).*

How Do I Connect to a Wireless Network?

Click on the Wireless icon located in the top right corner of the screen and select the wireless network you wish to connect to.

How Do I Shut Down or Restart My Mac?

Click on the **Apple** in the upper left and select **Restart** or **Shut Down**. You can also press the Power button for one second to view your options.

How Do I Get Specialized Software?

If you need an application that is not installed on your workstation, create a ticket at [help.luther.edu](http://help.luther.edu). The Technology Help Desk will contact you to arrange a time for installation.

How Do I Get Windows Applications?

If you need to access a Windows application, you can do so using Citrix ([www.luther.edu/helpdesk/citrix](http://www.luther.edu/helpdesk/citrix)). Contact the Technology Help Desk for more information.

How Do I Get Additional Training for macOS?

Learn more online at [www.luther.edu/helpdesk/macbasics](http://www.luther.edu/helpdesk/macbasics) or [www.apple.com/macosx](http://www.apple.com/macosx). For Office 2016, Adobe Creative Cloud, or other training, contact the Technology Help Desk at x1000 or helpdesk@luther.edu.