

# Luther College Commercial Card Application

Name on Account: \_\_\_\_\_  
Luther Phone #: \_\_\_\_\_  
Cell Phone #: \_\_\_\_\_  
Last 4 Digits of SSN: \_\_\_\_\_  
Birthdate: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Luther Email Address: \_\_\_\_\_  
Luther ID #: \_\_\_\_\_

*JP Morgan Chase only utilizes cardholder information to comply with federal regulations, never for marketing purposes*

Monthly Credit Limit (Default is \$5000): \_\_\_\_\_ Single Transaction Limit (Optional): \_\_\_\_\_

Transactions Allowed Per Day (Optional): \_\_\_\_\_ Transactions Allowed Per Month (Optional): \_\_\_\_\_

I anticipate using Amazon Business, please enroll my user name under the college's business account for my business use. \_\_\_\_\_

## Account numbers to which commercial card expenditures will need to be charged:

Account Numbers	Account Descriptions
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Budget Director: \_\_\_\_\_ Date: \_\_\_\_\_

*\*If the applicant is the budget director, then an additional signature from a designated approver is required.*

Signature of Vice President: \_\_\_\_\_ Date: \_\_\_\_\_

*\*\*New card requests require VP approval.*