April 28, 2015 East Iowa internships from Luther’s CAREER CONNECTION

- Find more information by logging into Luther Career Connection at https://luther-csm.symplicity.com/students/index.php or go to the Luther Career Center page and look for the Career Connection icon. Please note that some of the application deadlines may have passed.

- Another option is to use google to directly search the organization offering internship.

To use the “advanced search” option on Career Connection, do the following:
  1. Click on “Jobs and internships” menu
  2. Click on Jobs and Internships Listings
  3. Use “Advanced Search”
  4. Be sure to select “All job Listings” on the Advanced Search menu to get a complete list
  5. You can control other variables like location and type of jobs(select “internships” and “part-time/seasonal”)
  6. When searching, minimize the number of options. Doing a geographic search for the type of job you are looking for seems to work best.

ACT
Iowa City, IA
ACT is a national testing company that has a wide variety of internships available. Their headquarters is in Iowa City, Iowa.

To apply, you must start at this website:

http://www.act.org/aboutact/careers/summerintern.html

*Note: The ACT internships are not listed in Career Connection

Assessment Scorer
Pearson
Position Type: Part Time/Seasonal
Desired Major(s): All Majors
Location: Iowa City, Iowa (United States)
Description: Scorer Responsibilities-
• Evaluates student responses to subject-related open-ended questions according to a customer supplied scoring guide.
• Works independently under direction of Scoring Supervisor.
• Must be able to put aside personal biases and apply scoring guide according to customer requirements.
• Meets rate and reliability requirements established for project
• Ability to maintain a confidential work

environScorer Benefits-
• Paid training starting at $10.10 an hour.
• Compensation may vary based on the project, and may include incentive pay
• Pay increases are awarded at various thresholds.
• 10% differential pay for evening shift
• Referral bonus program

Job Function: Education/Teaching
Desired Qualifications: Scorer Qualifications –
• Unique email address, as offers are sent by email
• Hold a bachelor’s degree or higher from an accredited U.S. college or university (or equivalency)
• Reside in the continental United States, Alaska, or Hawaii
• Be a U.S. citizen, resident alien, or authorized to work in the U.S, Will be required to provide proof of eligibility to work in the U.S
• Possess basic keyboarding skills

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Early Childhood Teachers (see job description section)
Bright Horizons
Position Type: Full Time (entry-level), Full Time (experienced), Part Time/Seasonal
Desired Major(s): Elementary Education
Location:
Ames, Iowa (United States)
Pella, Iowa (United States)
Des Moines, Iowa (United States)
Iowa City, Iowa (United States)
Description: UIHC Child Care Center, Iowa City
Toddler Teacher, Full Time
Infant Teacher, Full Time

Eagle’s Loft Early Learning Center, Ames
Summer Camp Teachers, Full Time/Seasonal
Cook, Full Time

Mercy Child Development Center, Des Moines
Infant Teacher, Full Time
Toddler Teacher, Full Time
Assistant Teacher, Full Time

Principal Child Development Center, Des Moines
Assistant Teacher, Full Time
Toddler Teacher, Full Time
Bright Horizons at the Downtown School, Des Moines
Lead School Age Teacher, Full Time

Vermeer Yellow Iron Academy, Pella
Assistant Teachers, Part Time
Job Function: Education/Teaching
Desired Class Level(s): Senior, Alumnus, SP
Desired Qualifications: Learn more at: www.brighthorizons.com/careers

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Community Relations Intern
Tanager Place
Position Type: Internship
Location:
Cedar Rapids, Iowa (United States)
Description: The Community Relations Intern working with the Community Relations Specialist and Director of Community Relations to enhance the image of the organization in the community. The position will assist in the coordination of special events and activities, work on development research, and assist with communications.

I. Special Event - planning and promotion
Development - creating promotional pieces and organizing fundraising campaign
Working with vendors - securing quotes and implementing orders with area vendors
Working with volunteers – securing volunteers, training and volunteer retention

Special Events
Summer Fest – June 6
• Equipment Inventory and Organization of materials
• Prepare event lists
• Data entry
• Recruit Volunteers
• Help with event mailings

Golf Tournament - August 13
• Raffle Prizes
• Data Entry

Expressive Art Fundraiser – September 25
• Committee correspondence
• Minutes

Traveling Art Display – Spring – Fall 2015
• Contacting potential businesses
• Setting up display
• Media surrounding show
Holiday Preparation
• Angel Tags
• Cards With A Cause
• Adopt - A - Cottage
• Rockwell Party

II. Development
Target Market Research

III. Public Relations
Sponsor Proposals
Camp Tanager Press Releases

Job Function: Communication, Marketing/Sales
Salary Level: unpaid
Desired Qualifications: Concentrated studies in public relations, journalism, marketing, communication studies or similar area is preferred. Experience in writing is required.

Multiple Opportunities
The Homestead
Position Type: Full Time (entry-level), Full Time (experienced), Part Time/Seasonal
Location:
Pleasant Hill, Iowa (United States)
Altoona, Iowa (United States)
Marshalltown, Iowa (United States)
Cedar Falls, Iowa (United States)
Ames, Iowa (United States)
Cedar Rapids, Iowa (United States)
Hiawatha, Iowa (United States)
Davenport and vicinity, Iowa (United States)
Hiawatha, Iowa (United States)
Des Moines, Iowa (United States)
Clive, Iowa (United States)

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Description: Current Opportunities
ABA Specialist- Altoona, Cedar Rapids, Clive and Quad Cities
The Homestead is looking for individuals to help us bring ABA services to children with autism in Altoona, Iowa. This position will:
• Provide intensive, one-on-one services to children with autism in our Autism Early Intervention Center.
• Use Applied Behavior Analysis techniques to teach skills that focus on supporting children with autism as they gain higher levels of independence, including skills related to: hygiene, personal care, building social relationships and networks, communication, vocational, and community involvement as needed.
• Assist in developing treatment plans, making materials and coordinating services as identified by the interdisciplinary team.
• Assist with developing, and monitoring all personalized programs, autism specific strategies and innovative solutions in order to generate successful outcomes.
• Works directly with each person served as assigned, demonstrating competencies in Discrete Trial Training and other Applied Behavior Analysis strategies.
• Responsible for collecting, tracking, and turning in documentation in a timely manner, following departmental procedures.
Qualified candidates will have a bachelor's degree. Previous experience working with children or individuals with disabilities is preferred but not required. Autism specific training will be provided.

The Homestead offers competitive compensation based on experience and a comprehensive benefits package. We will conduct a pre-employment physical, drug screen and background checks. EOE

Program Coordinator - Adult Community Services
We have an opening for an Adult Community Services Program Coordinator. This is a fulltime exempt position, which will be part of our Adult Community Services leadership team. This position will coordinate and oversee an assigned caseload for individuals receiving daily services in their own home or apartment. This job does require someone who is detailed oriented, good organizational skills, Microsoft Office proficient, self-directed and the ability to adapt to new situations, display strong customer service and communicate effectively both verbally and in written format. The job will require experience and knowledge in the development, writing, and assessment of teaching and behavioral plans serving adults with autism. The Homestead is an equal opportunity employer.

Requirements
• Bachelor's degree preferred
• Two years or more of experience working with individuals with disabilities
• Driver's license with chauffer's endorsement and automobile insurance
• Pre-employment drug screen, OIG, physical and background checks conducted

Clinic Supervisor - Cedar Rapids, Altoona, Clive, Davenport and coming soon Cedar Falls

The Children's Autism Project
The Homestead Children's Autism Project is a clinic-based service providing one-on-one, direct Applied Behavior Analysis services for young children with autism. This program was developed in collaboration with Iowa Medicaid and serves as a model program for the state. The Homestead opened the first clinic for ABA services in 2010 in Altoona, Iowa and has recently expanded in Des Moines, as well as into Hiawatha and Davenport due to heavy demand. This is an exciting time to consider relocation to Iowa to become a part of this program that is changing autism services in the state.
The Homestead Mission: We develop and implement innovative solutions for people with autism.

Clinic Supervisor
The Homestead is currently seeking dedicated, creative individuals interested in being leaders in our growing program. Clinic Supervisors have a direct caseload of young children with autism for which they design the instructional program and lead each child's team. They are responsible for initial assessments, development of data collection systems, ongoing data reviews, program modifications and staff training on child specific programs. One requirement for enrollment in the Children's Autism Project is that parents/caregivers participate in the parent-training program. The Clinic Supervisor designs and leads individualized coaching sessions with each family on a weekly basis. Clinic Supervisors on this teamwork closely with each other to develop systems and structure that provide consistency and allow a great deal of individualization in this new and growing program. Clinic Supervisors may have the opportunity to fill future Clinic Director positions as we continue to open new clinics across the state.

Responsibilities include:
• Supervision and training for bachelors level direct care staff
• Development and provision of individualized parent training
• Development of the individualized treatment plan,
• Implementation of evidence based strategies
• Oversee procedures for skills acquisition and behavior reduction
• Developmental assessments using VB-MAPP, ATEC and other tools

Job Requirements
• BCBA Certification
• Experience supervising and training staff preferred
• Minimum 2 years delivering ABA services to children with Autism Spectrum Disorder
• Ability to conduct functional behavior assessments, and to design and monitor effective behavior intervention and skill acquisition plans
• Experience writing individualized treatment plans and procedures based on assessments
• Strong verbal and written communication skills
• Commitment to collaboration, teamwork and positive relationships
• Adherence to a high level of professional and ethical standards
• Driver’s license with chauffer’s endorsement and auto insurance
• Pass a pre-employment drug screen, OIG, physical and background check.

The Homestead is an equal opportunity employer. Don’t just get a job -- do something meaningful!

Autism Associate- Youth Community Services- Des Moines, Cedar Rapids, Davenport, Ames and Marshalltown area
This isn’t just a job, it’s an opportunity to make a difference.
We have immediate openings for Autism Associates in our Youth Community Services in Des Moines, Cedar Rapids, Davenport, Ames and Marshalltown. Autism Associates inspire children with autism toward personal growth by providing Applied Behavior Analysis services in the children’s homes and communities.
Consider applying for positions in the Cedar Rapids area for shifts 2-3 hours in length, as well as some weekends. These positions are part-time, 6-20 hours per week.
If you’re someone who cares deeply for other people, wants to be challenged every day, is creative and a good listener – we’d like to talk to you about doing this rewarding work.
Requirements:
• High school diploma or GED
• Driver’s license with chauffer’s endorsement and auto insurance
• Previous experience working with children preferred
We will conduct a pre-employment physical, drug screen, OIG, MVR and background checks.
The Homestead is an Equal Opportunity Employer.
Don’t just get a job, do something meaningful!

Autism Associate-Altoona, Pleasant Hill, and Des Moines area
This isn’t just a job; it’s an opportunity to make a difference.
We have immediate openings for Autism Associates who will get to teach and support children and/or adults with autism. You would be inspiring personal growth, teaching self-care, social skills development and in some cases, vocational skills.
$10.60 per hour.
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Requirements:
• High school diploma or GED
• Driver’s license with chauffer’s endorsement and auto insurance
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For more information please go to our website www.thehomestead.org

Desired Qualifications: Current Opportunities

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• Assist in developing treatment plans, making materials and coordinating services as identified by the interdisciplinary team.
• Assist with developing, and monitoring all personalized programs, autism specific strategies and innovative solutions in order to generate successful outcomes.
• Works directly with each person served as assigned, demonstrating competencies in Discrete Trial Training and other Applied Behavior Analysis strategies.
• Responsible for collecting, tracking, and turning in documentation in a timely manner, following departmental procedures.

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Responsibilities include:
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- Implementation of evidence based strategies
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- Developmental assessments using VB-MAPP, ATEC and other tools

Job Requirements
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Consider applying for positions in the Cedar Rapids area for shifts 2-3 hours in length, as well as some weekends. These positions are part-time, 6-20 hours per week.

If you're someone who cares deeply for other people, wants to be challenged every day, is creative and a good listener – we'd like to talk to you about doing this rewarding work.

Requirements:
- High school diploma or GED
- Driver's license with chauffer's endorsement and auto insurance
- Previous experience working with children preferred

We will conduct a pre-employment physical, drug screen, OIG, MVR and background checks.
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• High school diploma or GED  
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We will conduct a pre-employment physical, drug screen, OIG, MVR and background checks. The Homestead is an equal opportunity employer.  
Don’t just get a job, do something meaningful!  

For more information please go to our website www.thehomestead.org

Literacy Programs Coordinator - AmeriCorps Vista Job  
Cedar Rapids Public Library  
Position Type: Full Time (entry-level), Part Time/Seasonal, Volunteer/Service Learning  
Location: Cedar Rapids , Iowa (United States)  
Description: For over 60 years, the Cedar Rapids Public Library has promoted literacy initiatives. The library has a long tradition in the community, but is also on the edge of something greater. With two world-class new libraries that opened in 2013, the library is a vibrant community hub and buzzing with energy and possibility. This is a dynamic time to connect the library to the community through outreach and volunteerism. You can be a part of this exciting literacy initiative and make a lasting impact on young readers in Cedar Rapids!  
With a new strategic plan that focuses on “Investing in Young Minds,” we are further developing our reading programs designed for K-12 students. In the summer of 2015, we will launch our redesigned summer reading program and pilot a new Summer Meals outreach program - with the help of our current VISTA.  
VISTA goals for 2015-2016 include: increase the participation and completion rates in the summer reading program; evaluate the success of the 2015 Summer Meals off-site program and explore opportunities for 2016; develop and implement systems to more comprehensively evaluate our reading programs, youth experience, and delivery systems; expand on the volunteer opportunities for the reading programs; and develop outreach initiatives to promote library programs and resources in schools with higher percentages of students eligible for free/reduced-price lunch with the potential to focus on the community surrounding our Ladd Library branch.  
Your VISTA Member duties include:
You will be involved in all facets of growing the library’s literacy programs. Responsibilities include: evaluate 2015 summer reading and outreach programs; create an action plan for 2016 summer reading and outreach programs delivery improvement or expansion; expand upon research of effective literacy programs for the general population and reluctant readers; develop and implement an outreach plan to specifically target students from low-income communities; develop and implement recruitment plan for reading program volunteers; develop training for new reading program volunteers; supervise reading program volunteers.

This job will allow you to:
• Gain valuable experience that can translate to future library, non-profit, government, and corporate employment opportunities.
• Develop professional skills while sharing your talents with the community.

Take advantage of VISTA program benefits supported outside of the library, including:
  o Living allowance
  o Choice of education award or end of service stipend
  o Limited healthcare benefits
  o Relocation expenses
  o Student-loan forbearance or deferment
  o Childcare assistance, if eligible
  o Training
• Get to know the library staff for the excellent, friendly resource that they are.
• Become knowledgeable about the library facility and its many resources.
• Give back to your community through service.

Job Function:  Communication, Consulting, Education/Teaching, Other
Desired Class Level(s):  Senior, Alumnus, SP, SR
Duration:  August 2, 2015 - July 31, 2016
Desired Qualifications:  You might be the right person if...
• You can successfully communicate with a diverse group of people through various channels – public speaking, written communications, one-on-one trainings, etc.
• You are comfortable and confident working with computers.
• Your peers consider you to be highly organized.
• You enjoy working independently and taking on complex tasks.
• Being a part of a team and working towards the greater good fuels you.
• You are considering a career in education or libraries or have your masters in library science! (Not required.)

What you bring to the table:
• Ability to commit to a one-year term of service starting in late July 2015.
• Ability to work comfortably with people, systems, and technology.
• A positive, “can-do” attitude that has you excited to walk in the library’s door and get started.
• Ability to read, write, and follow written and verbal instructions.
• Ability to walk, bend, reach, sit, stand for periods of time, and occasionally lift 25lbs.

Your time commitment.
• This is a one-year program commitment. Service at the library is from 8/2/2015-7/31/2016.
• Mandatory VISTA training from AmeriCorps will begin in late July. Dates TBD and coordinated by AmeriCorps.
• This is a full-time placement. VISTA members are not permitted to hold any outside employment.
Summer Education/Enrichment Assistants - Youth Achievement AmeriCorps Program
United Way of East Central Iowa

Position Type: Internship, Part Time/Seasonal

Location:
Cedar Rapids, Iowa (United States)

Description: Youth Achievement AmeriCorps- Summer Education/Enrichment Assistant

Make a difference by helping children in Cedar Rapids improve their academic and social skills through summer programming!

Service Position Summary: This position will serve with both Kids on Course University summer program and Jane Boyd Community House summer program by providing classroom assistance, educational enrichment activities (working with both large and small groups) and individual support for students. This is an excellent opportunity to help prevent summer learning loss and engage youth in fun learning opportunities!

Specific Duties:

Kids on Course: http://www.kidsoncoursecr.com/
- Assist in facilitating summer programming. Where possible, AmeriCorps members are encouraged to use their unique skills to develop extra-curricular programming (e.g., photography, art or creative writing, etc.)
- Assist in classrooms helping instructors with academic and enrichment lessons
- Facilitate and lead small groups of students in academic and enrichment activities
- Provide 1:1 support to students through tutoring and mentoring
- Help to plan and prepare enrichment activities and programming

Jane Boyd Community House: http://janeboyd.org/
- AmeriCorps members at Jane Boyd will assist with specific enrichment groups based on scheduling and student needs. These include:
  a. Lead reading tutoring sessions using the Read Naturally program as assigned
  b. Facilitate science learning using FOSS kits
  c. Provide individual tutoring to students in needed subjects
  d. Run small groups on nutrition throughout the summer
- Assist in facilitating summer programming. Where possible, AmeriCorps members are encouraged to use their unique skills to develop extra-curricular programming (e.g., photography, art or creative writing group).

Both:
- Attend staff meetings at assigned site(s) and monthly Youth Achievement AmeriCorps meetings and service projects.
- Attend site-sponsored activities and trainings; participate in reflection and service activities.
- Some weekend and evening hours may be necessary.
- This position has recurring access to vulnerable populations.

Recruit and manage volunteers.
Four Open Summer Positions- Youth Achievement AmeriCorps Program. The Youth Achievement AmeriCorps program is looking for some additional summer only members to support our summer program initiatives. These positions will serve with Kids On Course and Jane Boyd Community House. Members will serve 300 hours (approximately 30 hours/week) for 10 weeks over the summer. Dates of service: June 8, 2015 – Approximately August 14, 2015 (Approx. 30 hours/wk).

http://unitedwayofeastcentraliowa.org/community-impact/youth-achievement-corps/ Extended position description is under Summer Education/Enrichment Assistant position

United Way of East Central Iowa- Youth Achievement AmeriCorps program: The Youth Achievement AmeriCorps program is led and administered by the United Way of East Central Iowa as a United Way Education Initiative in Cedar Rapids, IA. The program goal is to lessen the academic achievement gap between lower income children and their higher income peers starting at birth. This is done through partnership with schools and non-profits in the Cedar Rapids community. Youth Achievement AmeriCorps members hold a variety of positions including elementary tutor, middle school tutor, enrichment assistant or early literacy assistant, all with the goal of helping to lessen the achievement gap in our community.

Modest living allowance- $2400 for 10 weeks of service totaling 300 hours at minimum (Start date: June 8th – around August 14th)
Education award of $1,195 upon successful completion of service
Training
Professional development opportunities
Great experience in a field that interests you
Duration: 10 weeks (300 hours minimum), ending approximately August 14
Desired Qualifications: Part-time/seasonal—300 service hours over 10 weeks (30-35 hours/week)
June 8- August 14th

Summer 2015 Internships - Paid, 2 positions available
National Czech and Slovak Museum and Library
Position Type: Internship, Part Time/Seasonal
Location: Cedar Rapids, Iowa (United States)
Description: SUMMER 2015 PROGRAMS INTERNS
Summary
The National Czech & Slovak Museum & Library is currently seeking two interns to assist with public programming. Under the supervision of the NCSML’s Director of Programs, these interns will lead family activities and assist with special projects.
Responsibilities
• Assist with planning, research, development and implementation of family programming for a diverse audience.
• Manage family weekends, summer camps, gallery talks, and other events as assigned.
• Assess programming using collected qualitative and quantitative data from events.
• Assist with outreach and marketing for upcoming public programming.
• Lead guided tours of the Slegar Immigrant Home for visitors as needed.
Hours
• 20 – 40 hours per week depending on scheduled programming, with an average of 30 hours per week.
12 week internship beginning in May and ending in August. Some flexibility. Compensation: $9 per hour.
Job Function: Arts/Design/Planning, Communication, Consulting, Education/Teaching, Hospitality/Travel, Management/Administration, Marketing/Sales
Salary Level: $9/Hour
Desired Qualifications: Skills/Qualifications
• Excellent organizational skills and attention to detail.
• Excellent verbal and written communication skills.
• Ability to work independently and as part of a team; comfortable with taking initiative; ability to handle multiple tasks at once.
• Working knowledge of Microsoft Office.
• Experience with or interest in event production.
• Customer service skills, comfortable working with children and the general public.
• Interest in history, museum studies, or education.
• Occasional weekend or evening hours may be required.
Hours
• 20 – 40 hours per week depending on scheduled programming, with an average of 30 hours per week.
12 week internship beginning in May and ending in August. Some flexibility. Compensation: $9 per hour.

Summer Job Opportunities / Internships
Cedar Rapids Parks and Recreation
Position Type: Internship, Part Time/Seasonal
Location: Cedar Rapids, Iowa (United States)
Description: Wide variety of summer job opportunities and internships available. Areas range from Aquatics - Lifeguards, Instructors, Pool Cashier/Concessions; Arts Instructor; Keyboarding Instructor; Golf Course--Clubhouse Cashier/Concessions, Equipment Operators, Secretary; Parks Seasonal Workers - Recreation Seasonal Workers - Athletic Field Maintenance; Assist with Special Populations/Special Olympics; Youth and Adult Sports, Coaches for Youth Baseball, Basketball, Soccer, Softball, T-Ball,
Tennis, Volleyball; Youth Sports Field Coordinators, Slow Pitch Softball Umpire, Youth Baseball/Softball Umpire
Job Function: Other
Desired Qualifications: Visit www.cedar-rapids.org/hr/jobs_main.asp

Summer Camp Counselor 2015
Camp Courageous of Iowa

Position Type: Full Time (entry-level), Part Time/Seasonal
Desired Major(s): All Majors
Location: Monticello, Iowa (United States)
Description: Camp Courageous is a year-round recreational and respite care facility for individuals with disabilities. Campers with intellectual and physical disabilities, brain injuries, hearing or visual impairments, autism and other special needs are served. Volunteer positions, internships, and paid positions are available. Volunteers and Interns can receive an optional stipend of $25.00/week plus room and board, and a restricted medical plan. Paid counselors and activity specialists receive the best employment package around. Seasonal staff earn $400/week. Room and board are provided which include air-conditioned staff dormitories affording the staff separate living quarters from the campers. Staff share cabin duty on a rotating basis.
Job Function: Other
Duration: 5/17/15-8/14/15
Desired Qualifications: Working with children and adults with special needs is often a very real challenge. Campers may need help with personal care including feeding, dressing, and bathroom needs. Some campers exhibit behavioral challenges. Patience, energy, good judgment and enthusiasm are important qualifications for a position at Camp Courageous. The hours are long. An unselfish attitude and an emphasis on teamwork are needed. Staff are expected to put the campers’ needs before their own. If you possess the necessary attributes, I invite you to apply for a position at Camp Courageous. Non-smokers please.

Seasonal and Year-Round Staff
Camp Courageous of Iowa
Position Type: Full Time (entry-level), Full Time (experienced), Part Time/Seasonal, Volunteer/Service Learning
Location: Monticello, Iowa (United States)
Description: Working with adults with disabilities is often a very real challenge. Campers may need help with personal care including feeding, dressing, and toileting. Some campers exhibit behavior problems. Patience, energy, good judgment and enthusiasm are important attributes for a position at Camp Courageous. The hours are long. Volunteer positions, internships, and paid positions are available. Volunteers and interns receive an optional stipend of $25.00 each week plus room and board, and a restricted medical plan. Paid counselors and activity specialists receive the best employment package around. Seasonal staff earn $385/week while year-round staff earn $500-550/week. Room and board are provided which includes a new air-conditioned staff dormitory affording separate living quarters from the campers. Staff share cabin duty on a rotating basis. Other benefits include a restricted medical plan for seasonal staff and health insurance for year-round staff. Year-round positions begin the first day of the season and require at least a one-year commitment.
Feel free to apply on line by accessing our website at www.campcourageous.org.

Dates: Winter, January 27 to March 21, 2014
Spring: March 22 to May 16, 2014
Summer: May 18 to August 15, 2014
Fall: August 20 to November 21, 2014. This includes staff training.

Weekly sessions are from Monday through Friday.

Positions are: Counselors; Nature, Adventure, Recreation Canoeing, Outdoor living skills, and Crafts Specialists; Kitchen staff; Swimming Specialist; Health Staff Assistant

Respite Care Weekends: Counselors - $170/weekend

Job Function: Communication, Consulting, Education/Teaching, Healthcare, Social Services

Desired Qualifications: An unselfish attitude and an emphasis on teamwork are needed. Staff members are expected to put the campers’ needs before their own. Candidates for year-round positions must have previous experience with individuals with disabilities. Seasonal positions are for one or more season.

__________________________________________

Personal Assistants
Hills & Dales

Position Type: Full Time (entry-level), Full Time (experienced), Part Time/Seasonal, Volunteer/Service Learning

Desired Major(s): Biology (plan 1), Health (plan 1), Physical Education (plan 2), Athletic Training, Biology, Communication Studies, Elementary Education, Health, Health (plan 2), Nursing, Physical Education, Physical Education (plan 1), Psychology, Social Work, Sociology

Location: Dubuque, Iowa (United States)
Davenport, Iowa (United States)

Description: Having built a quality reputation for providing exemplary service for over 40 years, Hills & Dales is seeking individuals to join our team and continue in our mission to build meaningful lives. There are several job openings available, provide personal support & therapeutic growth to individuals with intellectual disabilities, implement client program plans, assist clients in various activities and outings within their home and community!

Full-time & Part-time Positions Available!
www.hillsdales.org

What We Offer Our Employees
Competitive Starting Wages (between $9.25 to $13.00 based on experience) + Performance Wage Enhancement + Incremental Increases + Shift & Weekend Differentials + Additional pay for relevant college degrees
Flexible Scheduling
Paid on-the-job training
Opportunities for growth & advancement
Health, Dental, Life, & Disability Insurance for Full-time
Employees Paid Vacation & Sick Time
401(k)
Apply Online: www.hillsdales.org

Job Function: Consulting, Education/Teaching, Healthcare, Social Services
Desired Qualifications: Human Services; Psychology: Sociology; Social Work; Education; Nursing
Gain experience and love your job and receive paid on-the-job training

**Outreach Program Facilitator - Dubuque**

**Girl Scouts of Eastern Iowa & Western Illinois**

**Position Type:** Part Time/Seasonal

**Desired Major(s):** Elementary Education, Social Work

**Location:**
Dubuque, Iowa (United States)

**Description:**
1) Implement weekly program activities and series relevant to the needs of girls.
2) Assist in the preparation and care of site, i.e. needed program material and supplies.
3) Work with Outreach Coordinator and Outreach Manager to encourage girl participation through recruitment efforts.
4) Maintain and submit bi-monthly time sheets.
5) Assist in keeping accurate documentation of attendance and any daily paperwork.
6) Assist in ensuring emergency procedures and Girl Scouts of the USA health and safety standards are followed.
7) Carry out all other duties as assigned to support the mission and vision of the council.
8) Compile testimonials from girls involved in outreach programs for the purpose of sharing with speakers for various presentations.

**Job Function:** Other

**Desired Qualifications:**
1) Daily access to automobile in working condition. Proof of meeting Iowa/Illinois State requirements regarding auto licensing, driver’s license and liability and be willing to travel to a program site
2) Participate in required Girl Scout training
3) Computer skills and knowledge of the most current Microsoft applications
4) Ability to work flexible weekly schedules
5) Commitment to diversity and all other values and ideals upheld by Girl Scouts
6) Have a current first aid certificate or take the necessary training for certification within four weeks of starting date

**Various: Camp Little Cloud Summer Positions**

**Girl Scouts of Eastern Iowa & Western Illinois**

**Position Type:** Part Time/Seasonal

**Desired Major(s):** All Majors

**Location:**
Epworth, Iowa (United States)

**Description:** The Girl Scouts of Eastern Iowa and Western Illinois are currently hiring for a variety of Summer Camp 2015 positions. Positions include: Equestrian Program Coordinator; Waterfront Coordinator; Food Service Coordinator; Mentoring Coordinator; Business Manager; Assistant Cook; Activities Coordinator; Day Camp Coordinator; Arts and Crafts Coordinator (Camp Positions – Level 2). Unit Counselor; Marketing and Communications Specialist; Lifeguard; Equestrian Assistant; food Service Assistant; Store Assistant; Day Camp Counselor (Camp Positions – Level 3). Assistant Camp Director and Health Care Coordinator. For further information or to apply, please go to: www.girlscoutstoday.org

**Job Function:** Other
Desired Qualifications: Previous Experience, some require Red Cross (or equivalent) certifications