Position Title: Sustainable Transportation Educator

Department: Center for Sustainable Communities

Student Work Supervisor: Energy and Waste Fellow

The Sustainable Transportation Coordinator is responsible for improving access to low-carbon transportation options through strategic planning and innovative outreach and education.

Job Responsibilities
- Coordinate Winter Bike Storage and Spring Bike Retrieval.
- Manage Luther’s bicycle registration process.
- Promote campus rideshare and carpooling options through innovative programming and engaging outreach events.
- Provide bicycle safety education for the Luther Campus.
- Coordinate with the campus bike shop (Wellness) and SPOKES to promote a strong bike culture on campus.
- Coordinate with Facilities on bicycle or sustainable transportation infrastructure (i.e. Bike racks, abandoned bikes).
- Conduct surveys and collect data to assess Luther’s progress towards becoming a Bike Friendly Campus.
- Provide administrative assistance for a Bicycle/Sustainable Transportation Advisory Committee including, but not limited to, data collection and publishing progress on biking initiatives.
- Continually look for ways to improve access to sustainable transportation and share ideas with supervisor. Develop plans and implement these ideas.
- Assist with coordination of the shopping shuttle
- Promote the chargepoint electric vehicle charging station, UHaul Car Share car-sharing program on campus, rideshare website and break shuttles
- Attend meetings as needed.
- Other related duties as requested.

Qualifications
- Ability to innovate and implement new project ideas
- Ability to work effectively with staff and other students
- Strong written and verbal communication skills
- Interest in the college’s sustainability initiatives
- Passion for biking

Expectations
- Arrive at work on time and with a positive attitude
- Ideal candidate will be self-motivated and hard-working

Education/Experience Required: None.

Supervisory Responsibilities: None.