Position Title: Recycling Crew

Department: Center for Sustainable Communities

Student Work Supervisor: Energy and Waste Fellow

Purpose of Job: To complete work related to campus recycling, composting, document destruction, plastic film and other alternative waste streams as needed in order to help Luther College to be a more environmentally conscious campus.

Student's Duties and Responsibilities

● Pick up recycling from the Residence Halls, Academic Buildings and other offices using a truck.
● Unload the recyclables at the nearest recycling roll-off.
● Keep the truck clean and full of gas.
● Deliver compost from the Union Dock, academic buildings, and residential buildings to the compost pile on Pole Line Road.
● Pick out compost contaminants as needed to ensure a clean and usable end product.
● Maintain upkeep of individual recycling bins around campus (line with a bag, clean if dirty).
● Ensure signs on recycling bins are in place, readable and accurate.
● Complete a shift report within one hour of completing a shift.
● Regularly check emails and stay up to date on recycling tasks and assignments.
● Provide your semester/J-term schedule via Google Calendars when requested by supervisor.
● Find a replacement if you aren't able to make it to your shift.
● Fill out time card directly after completing a shift to ensure accurate reporting of hours.
● Continually look for ways to improve the recycling program and share ideas with supervisor.
● Attend meetings as needed.
● Other related duties as requested.

Expectations

● Arrive at work on time and with a positive attitude

Qualifications:

● Valid driver's license preferred.
● Physically able to perform duties required.
● Ability to carry up to 40 pounds Good work attitude
● Fun-loving
● Prompt
● Ability to work with staff and other students
● Self-motivated
● Hard-working
• Interest in the recycling/composting and/or the college's other sustainability initiatives.

**Education/Experience Required:**
None

**Supervisory Responsibilities:**
None

**Physical Demands:**
Students must be willing and able to carry heavy bags of recycling and heavy/awkward cardboard boxes.