

# Luther College Summer Housing 2008

## ROOM DESCRIPTION

Summer housing is in Miller Hall, floors 1-4. All rooms are double occupancy and air-conditioned. Students should plan to have a roommate. We encourage students to find their own roommates or one will be assigned. No single rooms will be available.

## SUMMER HOUSING DATES

**Summer housing begins: Sunday, May 18, 2008, at 3:00 p.m.**

**Summer housing ends: Friday, August 15, 2008, at 6:00 p.m.**

**(Application deadline is May 9, 2008)**

Students will be notified via email of their summer housing assignment. Students who need to stay on campus between May 14 and May 18 (end of spring semester and the beginning of summer housing) must complete the necessary form in the Residence Life Office. Students who have not registered to stay during that time will be expected to check out of their current residence hall no later than 7:00 p.m. on Wednesday, May 14.

## ELIGIBILITY

Luther is pleased to offer on-campus housing for the following students:

- Students enrolled in Summer Session I, II, or both sessions
- International students who are registered for Fall 2008 classes at Luther
- Students working on campus a minimum of 10 hours per week

## FEES

**Regular rate: \$10.00 per night**

**Discounted rate: \$ 4.50 per night (see eligibility requirements)**

### **Discount fee eligibility:**

- Students must work on campus a minimum of 20 hours per week. Students unable to maintain this 20-hour commitment will be billed \$10.00 per night for the entire week.
- Students must live more than 25 miles from campus to receive the discounted rate.

## MEAL PLANS

A variety of meal plans are available to students who live on campus for the summer. Students should contact the Dining Services Office (x1030) for prices and additional information.

## CHECK-IN

Students may check into their summer housing rooms from 3:00-6:00 p.m. on Sunday, May 18, 2008. If you plan to arrive after this time, you must notify the Residence Life Office at 563-387-1330. At check-in, Resident Assistants will complete Room Condition Reports (RCRs), key cards, and issue room and building access keys. **Billing begins once keys are issued – a room is considered occupied if you or your possessions are in the room.** Luther students will be asked to produce their Luther IDs at check-in.

## CHECKOUT

Summer school students who are not working on campus should plan to check out of their rooms no later than 7:00 p.m. on the last day of their summer classes. To check out of your room, make advance arrangements with your RA. RCRs and key cards must be completed and keys turned in to the RA before departure. **Room charges will continue until keys have been returned to the RA.** Improper checkout will result in a \$50.00 fee that will be added to your bill. A fine of \$25.00 will be charged for each key lost or not returned at the time of checkout. A maximum fine of \$100.00 will be assessed for improper checkout and loss of keys. Damages to your room will be assessed by the summer RAs and charges will be added to your student bill.

## POLICIES

Policies and guidelines listed in the *Luther College Student Handbook* apply to all student residents during the summer. Student handbooks are available through the Student Life Office.

## ADJUSTMENTS

If arrival or departure dates vary from those originally submitted on your housing application, please inform the Residence Life Office (x1330) of those changes as soon as you know them.

## SPECIAL NEEDS

If you have special needs that should be considered when the housing form is submitted, please attach appropriate documentation describing the specific nature of those needs. You may be contacted for more information.

## ADDITIONAL INFORMATION

Yearly maintenance in the heating plant will result in a campus-wide shutoff of hot water for 7-10 days during the summer. Students will be notified in advance of the dates. Limited hot water will be available during the early morning hours.

### **For students who stay on campus in the month of August:**

- Limited meals will be available on campus.
- Most buildings will be locked during evening and weekend hours. This includes computer labs in the academic buildings.
- Students should not expect the same level of service that will be provided during June and July, as August is vacation time for many offices.

**RESIDENCE LIFE  
2008 SUMMER HOUSING APPLICATION**

Print Name \_\_\_\_\_ ID Number \_\_\_\_\_

\_\_\_\_\_ Male \_\_\_\_\_ Female Email \_\_\_\_\_

Current Hall \_\_\_\_\_ Current Room \_\_\_\_\_ Campus phone \_\_\_\_\_

**ELIGIBILITY REQUIREMENTS**

**(Check all that apply to you.)**

- \_\_\_\_ I am attending Summer Session I - June 2 to June 27
- \_\_\_\_ I am attending Summer Session II - June 30 to July 25
- \_\_\_\_ I am an International student registered for Fall 2008 classes
- \_\_\_\_ I am working on campus (complete information below)

Department \_\_\_\_\_

Number of hours I will be working on campus \_\_\_\_\_

Start date \_\_\_\_\_ End date \_\_\_\_\_

**HOUSING REQUEST**

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Requested roommate \_\_\_\_\_

(must be a mutual request)

**Note: If you are working on campus during the summer, charges for your room will be deducted from your paycheck. The following authorization is required before a room will be assigned for the summer.**

I authorize Office for Financial Services (Payroll) to deduct my room charges from my  
summer paycheck. \_\_\_\_\_

**Return this form by May 9, 2008  
Residence Life Office~Luther College  
700 College Drive ~ Decorah, IA 52101-1045  
563-387-1330  
website:reslife.luther.edu  
email:reslife@luther.edu**