COLLEGE APARTMENTS WITH KITCHENS
DRAW GUIDELINES
ACADEMIC YEAR 2017-2018

The College Apartments with Kitchens draw is designed to provide groups of two students of the same sex the opportunity to live together in one of six one-bedroom apartments with a kitchen located in building 610 in the College Apartments complex. In order to draw, all applicants must meet the criteria listed below, completely and accurately fill out the draw application, and abide by all the College Apartments draw guidelines.

⇒ Applicant criteria
Students are only permitted to participate in College Apartments with kitchens draw if they meet all of these criteria:
• Must have senior class status (94 credits) for the fall 2017 semester, and
• Must have completed 72 credits or more by the end of fall semester 2016 (completed credits are defined as the number of credits on record in the Registrar’s office as of the end of all semester 2016 and do not include J-term 2017 credits), and
• Not on disciplinary probation status (excludes academic probation) during the current academic year, and
• Must turn in a College Apartments with kitchens application to Residence Life by noon on March 15, 2017, and
• Must pay continuing enrollment deposit ($300) for fall semester 2017 no later than April 1, 2017. Failure to do so could jeopardize your approval status, and
• Must register for fall 2017 classes no later than May 1, 2017. Failure to do so could jeopardize your approval status.

⇒ Application Directions
• Applications are available in the Residence Life office and on the Residence Life website beginning January 27, 2017. Applications are due to the Residence Life office noon on March 15, 2017. No late applications accepted.
• The Residence Life office is NOT responsible for making sure that students meet the application criteria.
• The application must include two students’ names, ID numbers, email addresses and number of completed credits. Completed credits are defined as the number of credits on record in the Registrar’s office as of the end of fall semester 2016 and do not include J-term 2017 credits.
• Each group selects its own designated representative; all communication regarding the group application will be directed to the representative, and not the individual applicants.
• No reshuffling of groups will be allowed after a College Apartments application is turned in.
• If your application is approved you may not apply for any other housing options for 2017-2018. Students may not substitute residents in an apartment; only approved applicants may live in College Apartments with kitchens.

⇒ Draw Guidelines
• The total number of completed credit hours per group will be averaged and that average will be assigned to the group. Completed credit hours = the number of credits completed as of the end of fall 2016 and does not include J-term 2017.
• Averages will be placed in rank order from the highest to the lowest; the six highest averages will determine which groups will receive apartments.
• A student may not add their name to more than one College Apartment with kitchens application.
• Once a group has selected a College Apartment, they may not apply for any other housing option for 2017-2018.
• Students may not substitute residents in an apartment; only approved applicants may live in the College Apartments with kitchens.
• No reshuffling of groups will be allowed after a College Apartment application is submitted.
• Each apartment must be full for the year; students who will not occupy an apartment for the full year must name their qualified replacement. All replacements must be communicated to Vanessa Wiest at vanessa.wiest@luther.edu prior to the application deadline of noon on March 15, 2017 with the following information: the group leader, the name of the person leaving, the replacement name and ID number.
• Room costs for the 2017-18 academic year: $4,960.

⇒ Important Information
• Residents of an apartment will have the opportunity to fill an unexpected mid-year vacancy prior to December 1, 2017. After that time the Residence Life office may assign a student to the vacant room.
• Apartments are furnished with one set of furniture per student: desk, desk chair, bed and dresser; students provide all other furniture. Kitchens include a full-size refrigerator and a stove; microwaves are not included but are permitted.
• No college furniture may be removed from the unit.
• No meal plan is required for College Apartments with kitchens, but a variety of off-campus meal plans is available.
• Off-street parking is provided; students must register their vehicles.
• Excessive noise, partying and damage to the unit (as determined by Residence Life staff) will be grounds for an IMMEDIATE eviction from the apartment. Other sanctions (e.g. repair costs) may also be issued to students violating college polices, state or federal laws.
Minimum eligibility requirements (must meet all criteria to apply):

1. Must have senior class status (94 credits) for the fall 2017 semester, and
2. Must have completed 72 credits or more by the end of fall semester 2016 (does not include J-term 2017 credits), and
3. Not on disciplinary probation status (not academic probation) during the current academic year, and
4. Must name a qualified replacement on this application for persons leaving at mid-year. Indicate which student is the fall applicant (FA) and which is the spring applicant (SP). Only the completed credits of the fall applicant will be used in calculating the group average.
5. Must turn in a College Apartments with kitchens application to Residence Life by noon on March 15, 2017, and
6. Must pay continuing enrollment deposit for fall 2017 no later than April 1, 2017. Failure to do so could jeopardize your approval status, and
7. Must register for fall 2017 classes no later than May 1, 2017. Failure to do so could jeopardize your approval status.

Designated representative (to select for the group)

Name: __________________________      ID#: ___________      Completed Credits: _____

Name: __________________________      ID#: ___________      Completed Credits: _____

Group Average      _____

Completed credits = credits completed by fall term 2016 and does not include J-term 2017 credits

NOTE: EACH APARTMENT MUST BE FULL FOR THE YEAR; STUDENTS WHO WILL NOT LIVE IN THE APARTMENT FOR THE FULL YEAR MUST NAME THEIR QUALIFIED REPLACEMENT ON THE APPLICATION