This form authorizes Luther College to deposit your earnings directly to your checking or savings account. A pay advice will be posted on my.luther.edu to indicate a direct deposit has occurred.

Students with a work credit plan also need to complete the direct deposit form. After the work credit plan and student account are paid in full, the remaining work-study earnings will be direct deposited into your personal bank account.

Please complete and return this form to the Luther College Payroll Office. If you have questions, please contact Payroll at 563-387-1135 or payroll@luther.edu.

Student Direct Deposit Authorization

By signing this form, I authorize Luther College and the financial institution listed below to initiate electronic entries into the indicated checking or savings account each payday. In the event of an error, I also authorize Luther College to direct my bank to return any deposited funds to which I was not entitled to by debiting my checking/savings account.

Signature ___________________________________________ Date __________________________

Inaccurate bank account information will result in a delay in payroll payment. Note: a member ID number for a credit union is not the bank account number. Do not use the routing number that is listed on a deposit slip for a checking account. A debit card number is not the same as a bank account number. If you have any questions regarding bank account information, please call the Payroll Office for assistance.