



**Work Experience**

*Begin with most recent*

*(You may attach separate page(s) to indicate additional work experience)*

EMPLOYER	DATES EMPLOYED		JOB TITLE
	From (mo/yr)	To (mo/yr)	
ADDRESS			DUTIES/RESPONSIBILITIES
TELEPHONE NUMBER (S)	Hours worked Per week		
SUPERVISOR	Ending Wage/Salary		

REASON FOR LEAVING

EMPLOYER	DATES EMPLOYED		JOB TITLE
	From (mo/yr)	To (mo/yr)	
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SUPERVISOR	Ending Wage/Salary		

REASON FOR LEAVING

Please describe any additional training, skills, and licensure. Attach additional sheets, if needed.

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**References**

List three persons you have known for more than one year and who are not related to you who can be contacted regarding your qualifications, work habits and character.

Name	Address	Phone	Years Known

## PLEASE READ BEFORE SIGNING

As an equal opportunity employer, Luther College will not discriminate against any individual on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, disability, age, or any other characteristic protected by state, federal, or local law

It is the College's policy to make reasonable accommodations for qualified applicants and employees with disabilities in order for them to perform the essential functions of the job.

Luther College, in willing compliance with the Clery Act (Public Law 101-542), publishes annual safety, security, and crime statistics. A compliance report is available from the Associate Dean in the Student Life Office, or by accessing the following website: <http://www.luther.edu/student-life/dean/crime/clery>

In order to ensure the safety of the College's students, faculty, and employees, job finalists will be required to register online for a criminal background check. A criminal background check may contain information concerning past arrests and convictions. A credit check will be required for positions involving financial matters or the handling of cash, and may contain information about your personal financial and credit history. Like criminal background checks, credit checks will be done utilizing an online service.

### Agreement

**By signing your name below, you:**

- ❖ Certify that all information contained in this application/vitae is true and complete. You understand that false or misleading statements, or omission of fact, may be cause for rejection of your application/vitae or dismissal if you are hired.
- ❖ Authorize investigation of all statements contained in this application/vitae as may be necessary in arriving at an employment decision. Moreover, you authorize all previous employers or other persons having information concerning your previous employment and any other pertinent information to report such information to this employer. You release all parties from all liability for any damage that may result from making such disclosures.
- ❖ Understand and agree that, if hired, your employment is at the will of the employer and for no definite period and may be terminated at any time for any reason, with or without prior notice.
- ❖ Agree to provide proof of your right to work in the United States if an offer of employment is made.

**I hereby acknowledge that I have read and understand each of the above statements.**

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*Signature of Applicant*

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*Date*

Please return to: Luther College  
Human Resources  
700 College Drive  
Decorah, IA 52101  
563.387.1134