

In each academic year, there are six graduation dates (listed below). In order to graduate, you must fill out this form indicating your intended completion date and commencement participation year. All requirements have to be completed and all grades received in the Registrar's Office by the date you intend to graduate. **EVEN IF YOU DO NOT PLAN TO FINISH YOUR DEGREE UNTIL THE 2010-11 ACADEMIC YEAR, COMPLETE THE FORM AND RETURN IT TO THE REGISTRAR'S OFFICE TO INFORM US OF YOUR PLANS.**

**1. Name** \_\_\_\_\_ ID# \_\_\_\_\_  
**Please print:**                      First                      Middle                      Last

Your name as printed above will be used on your diploma and in the commencement program. Normally your first and last name only is read for the commencement ceremony; if you prefer to have a different "reading name" (i.e. First, Middle and Last) please indicate below:

Reading name (if different than first and last name) : \_\_\_\_\_

Pronunciation of name : \_\_\_\_\_

**2. I plan to complete ALL my degree requirements by** (check one):

Dec 17, 2009     Jan 27, 2010     May 23, 2010     June 25, 2010     July 23, 2010     Aug 20, 2010

Sometime after August of 2010 - please indicate when : \_\_\_\_\_

**3. Please check one of the following regarding participation in commencement exercises:**

Each student is provided **ONE opportunity** to participate in commencement exercises which are held only once per year, in May (even if you decide not to show up for the ceremony – you are still considered a participant).

I plan to participate in commencement exercises in May, 2010.  
**(MUST EARN 116 CREDITS BY THE END OF MAY, 2010 TO BE ALLOWED TO PARTICIPATE)**

I plan to participate in commencement exercises in May, 2011.

**4. Home town (city and state/country) which you would like to appear in the commencement program:**

(This is also where the news will be released of your graduation.)

**If you will be living off campus all or part of your senior year, and will not be receiving mail in your SPO, please leave your temporary address with the Registrar's Office. Please keep our office updated as to any changes in your parent's home address.**

**YOU SHOULD DECLARE ALL MAJORS/MINORS/SPECIAL PROGRAMS BY THE END OF YOUR JUNIOR YEAR.** You do so by completing a Declaration of Major form available at <http://www.luther.edu/academics/registrar/> (listed under forms).

**PLEASE NOTE:** It is your responsibility to notify the Registrar's Office of any change in the information you provided above. **It is also your responsibility to make sure that you have completed all requirements for graduation.** After completing the form, please sign below and return to the Registrar's Office. This will be kept on file in the Registrar's Office if you need to review the information.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date